



Republic of the Philippines
COURT OF TAX APPEALS
Quezon City

APPROVED FOR POSTING

From : _____

To : _____

Approved By: _____

DEC 15 2011

INVITATION TO BID

**PROCUREMENT OF THIRTY-FIVE (35) BRANDED DESKTOP COMPUTERS WITH UPS
PROJECT NO. CTABAC1-2011-04**

The **Court of Tax Appeals (CTA)**, through its Continuing Appropriations, intends to apply the sum of **ONE MILLION SEVEN HUNDRED FIFTY THOUSAND PESOS (PhP1,750,000.00)**, being the Approved Budget for the Contract (ABC), to payments under the above bid project. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The CTA now invites bids for the above bid project. Project delivery is required by March 2012. Bidders should have completed within one (1) year from the date of submission and receipt of bids, a contract similar to this Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

The Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act."

Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest of outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Interested Bidders may obtain further information from the BAC1 Secretariat and inspect the Bidding Documents at the address given below from 8:00 a.m. to 4:30 p.m.

A complete set of Bidding Documents may be purchased by interested Bidders from **December 16, 2011 to January 15, 2012** during office hours from the address below and upon payment of a **non-refundable fee of PhP2,000.00**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that the Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

The CTA will hold a Pre-Bid Conference on **January 4, 2012 at 1:30 p.m.** at the **2nd Division Courtroom, 3rd Floor, CTA Building II**, located at the address given below which shall be open only to all interested parties who have purchased bidding documents.


Bids must be delivered to the address below on or before **January 16, 2012 at 1:00 p.m.** All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in the ITB Clause 18.

Bid opening shall be on **January 16, 2012, 1:30 p.m.**, at the **2nd Division Courtroom, 3rd Floor, CTA Building II** located at the address given below. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. **Late bids shall not be accepted.**

The CTA reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

For further information, please refer to:

Ms. Anne Benita S. Austin
Head, CTA BAC 1 Secretariat
Court of Tax Appeals
Grd. Flr., CTA Bldg. I, Agham Road,
National Government Center,
Diliman, Quezon City 1104
Tel./Fax No: (632) 920-25-52


ELVESSA P. APOLINARIO
Chairperson
CTA Bids and Awards Committee 1

Approved:


ERNESTO D. ACOSTA
Presiding Justice