



REPUBLIC OF THE PHILIPPINES
COURT OF TAX APPEALS
QUEZON CITY

BIDS AND AWARDS COMMITTEE 2 (BAC 2)

INVITATION FOR NEGOTIATED PROCUREMENT

PROJECT TITLE: Bid Project No. CTA BAC2-2018-01
Procurement of One (1) Unit Brand New Motor Vehicle

In view of the two (2) failed public biddings conducted, the Court of Tax Appeals through its Bids and Awards Committee 2 (BAC 2) invites interested suppliers to participate in the negotiation for the above Bid Project in accordance with Section 53.1 of the Revised Implementing Rules and Regulation of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

The Approved Budget for the Contract (ABC) for this Bid Project is One Million Five Hundred Thousand Pesos (Php1,500,000.00).

The schedule of activities are herein stated below:

Bid Activity	Date/Time	Venue
Posting/Sending of Invitation and Request for Quotation (RFQ)	March 26, 2018 (Monday)	PhilGEPS Website, CTA Website and Conspicuous Place in the CTA premises
Negotiation Conference	April 10, 2018 (Tuesday) 11:30 a.m.	3 rd Division Courtroom, Court of Tax Appeals, Agham Road, National Government Center, Diliman, Quezon City
Submission of Sealed RFQ with Documentary Requirements	Not later than 11:00 a.m. April 20, 2018 (Friday)	CTA BAC 2 Secretariat, Ground Floor, CTA Building I, Agham Road, National Government Center, Diliman, Quezon City
Opening of Sealed RFQ	April 20, 2018 (Friday) 11:30 a.m.	3 rd Division Courtroom, Court of Tax Appeals, Agham Road, National Government Center, Diliman, Quezon City

Interested suppliers are requested to submit their sealed quotations duly signed by their respective authorized representatives together with Original or Certified True Copies of the following eligibility requirements:

1. Registration Certificate (SEC, DTI or CDA);
2. Mayor's/Business Permit;
3. Tax Clearance issued by the BIR;
4. PhilGEPS Registration Certificate;
4. Omnibus Sworn Statement;
5. Latest Financial Statement; and
6. Latest Income and Business Tax Returns.

Interested suppliers must comply with the following Technical Specifications:

Item	Specification
Engine Type	2.2 L
Engine Displacement	Minimum of 2,200 cc
Transmission	6-Speed Automatic
Drive	4 x 2
Max Output	160 PS @ 3,200 rpm
Max Torque	385 Nm @ 1,600 - 2,500 rpm
Fuel Type	Diesel
Wheel	17" Alloy
Wheelbase	2,850 mm
Tires	265/65/R17
Steering System	Electronic Power Assisted Steering
Overall LxWxH	4,893 mm x 1,862 mm x 1,836 mm
Seating Capacity	7 seater
Airconditioning System	Single Zone Aircon with Rear Aircon Vents
Audio System	AM/FM Radio, USB, IPOD, CD and MP3
Standard Safety Key Features	Anti-Lock Braking System, Electronic Brakeforce Distribution, Volumetric Burglar Alarm, Electronic Stability Program, Roll Stability Control and Electronic Park Control
Color	Aluminum Metallic
Additional Requirements	LTO Registration for three (3) years, Tint, Standard Carpet Matting and Early Warning Device

Sealed quotations with Original or Certified True Copies of the documentary requirements must be duly received by the CTA BAC 2 Secretariat.

The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to award of contract, without thereby incurring any liability to the affected Supplier.

We look forward to your participation in the above-mentioned Bid Project.

For further information, please contact:

SOLEDAD R. HO
 Head, BAC 2 Secretariat
 Court of Tax Appeals
 2nd Floor, CTA Bldg. I
 Agham Road, Diliman, Quezon City
 Telephone No. 920-42-49 Loc. 209

Very truly yours,



DANILO B. FERNANDO
 Chairperson, BAC 2



**Republic of the Philippines
COURT OF TAX APPEALS
Quezon City**

REQUEST FOR QUOTATION

Date : **March 26, 2018**
Bid Project No.: **CTA BAC2-2018-01**

Name of Company : _____
Address : _____
Business Permit No. : _____
TIN No. : _____
PhilGEPS Registration No.: _____

Please quote your best and final offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your **sealed quotation** duly signed by you or your duly authorized representative and Original or Certified True Copies of the following eligibility requirements not later than **April 20, 2018 at 11:00 a.m.** at the address indicated below:

1. Registration Certificate (SEC, DTI or CDA);
2. Mayor's/Business Permit;
3. Tax Clearance issued by the BIR;
4. PhilGEPS Registration Certificate;
5. Omnibus Sworn Statement;
6. Latest Financial Statement; and
7. Latest Income and Business Tax Returns.

The CTA will hold a Negotiation Conference on **April 10, 2018 at 11:30 a.m. at the Third Division Courtroom, Court of Tax Appeals, 2nd Floor, CTA Building II, Agham Road, National Government Center, Diliman, Quezon City**. Likewise, sealed quotations together with the required documents shall be opened on **April 20, 2018 at 11:30 a.m. at the said location**.

Daniilo B. Fernando
DANILO B. FERNANDO
Executive Clerk of Court IV
and Chairperson, BAC2

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Technical Specifications	QTY	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
<u>Brand New Motor Vehicle</u> <i>Technical Specifications:</i> Engine Type: 2.2 L	1 Unit	Php1,500,000.00						

<p><u>Engine Displacement:</u> Minimum of 2,200 cc <u>Transmission:</u> 6-Speed Automatic <u>Drive:</u> 4 x 2 <u>Maximum Output:</u> 160 PS @ 3,200 rpm <u>Maximum Torque:</u> 385 Nm @ 1,600 - 2,500 rpm <u>Fuel Type:</u> Diesel <u>Wheel:</u> 17" Alloy <u>Wheel Base:</u> 2,850 mm <u>Tires:</u> 265/65/R17 <u>Steering System:</u> Electronic Power Assisted Steering <u>Overall L xWxH:</u> 4,893 mm x 1,862 mm x 1,836 mm <u>Seating Capacity:</u> 7 seater <u>Airconditioning System:</u> Single Zone Aircon with Rear Aircon Vents <u>Audio System:</u> AM/FM Radio, USB, IPOD, CD and MP3 <u>Standard Safety Key Features:</u> Anti-Lock Braking System, Electronic Brakeforce Distribution, Volumetric Burglar Alarm, Electronic Stability Program, Roll Stability Control and Electronic Park Control <u>Color:</u> Aluminum Metallic <u>Additional Requirements:</u> LTO Registration for three (3) years, Tint, Standard Carpet Matting and Early Warning Device <u>Warranty:</u> One (1) year</p>								
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Signature over Printed Name

Landline or Cellphone No. and/or Telefax

E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. The item/s shall be delivered within thirty (90) working days from receipt of Notice to Proceed (NTP). Payment shall be made within ten (10) days upon receipt of the good/s and all the required documents.
8. Representatives from the Property and Supply Division (PSD), Internal Audit Service (IAS) and the End-user shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. The obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
11. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to award of contract, without thereby incurring any liability to the affected Supplier.