



REPUBLIC OF THE PHILIPPINES  
**COURT OF TAX APPEALS**  
QUEZON CITY

**BIDS AND AWARDS COMMITTEE 2**

**BID BULLETIN NO. 01-2018**

**Bid Project No. CTA BAC2-2018-01**  
**Procurement of One (1) Unit Brand New Motor Vehicle**

Please be informed of the following amendments to the Request for Quotation for Bid Project No. CTA BAC2-2018-01, Procurement of One (1) Unit Brand New Motor Vehicle, to wit:

**A. Technical Specifications:**

1. On the Standard Safety Key Features under the Technical Specification, the "Seat Belt and Airbag" shall be added, to wit:

Standard Features	Safety	Key	Anti-Lock Braking System, Electronic Brakeforce Distribution, Volumetric Burglar Alarm, Electronic Stability Program, Roll Stability Control, Electronic Park Control, <u>Seat Belt and Airbag</u>

2. Warranty should be read as:

One (1) year commencing upon the acceptance of the delivered Goods by the Procuring Entity.

**B. Terms and Conditions:**

1. "7. The item/s shall be delivered within ninety (90) calendar days from receipt of Notice to Proceed (NTP). Payment shall be made within fifteen (15) calendar days upon receipt of the good/s and submission of all the required documents."
2. "8. Representatives from the Property and Supply Division (PSD), Internal Audit Service (IAS), General Services Division (GSD) and the End-user shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications."
3. Paragraphs 10 and 11 are renumbered as paragraphs 11 and 12.


4. A paragraph 10 shall be added to read as follows:

“10. The performance security shall be in an amount not less than the required percentage of the total contract price in accordance with the following schedule:

	Form of Performance Security	Amount of Performance Security
a.	Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	5%
b.	Bank draft/guarantee or irrevocable letter of credit issued by a Universal Bank or Commercial Bank: Provided, however, That it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	5%
c.	Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security.	30%

Please be guided accordingly.

April 16, 2018, Quezon City, Metro Manila.

  
DANILO B. FERNANDO  
Chairperson, CTA BAC 2



**Republic of the Philippines  
COURT OF TAX APPEALS  
Quezon City**

**REQUEST FOR QUOTATION**

Date : \_\_\_\_\_

Bid Project No.: **CTA BAC2-2018-01**

Name of Company : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Business Permit No. : \_\_\_\_\_  
 TIN No. : \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_

Please quote your best and final offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this Request for Quotation.

Submit your **sealed quotation** duly signed by you or your duly authorized representative and Original or Certified True Copies of the following eligibility requirements not later than **April 20, 2018 at 11:00 a.m.** at the address indicated below:

1. Registration Certificate (SEC, DTI or CDA);
2. Mayor's/Business Permit;
3. Tax Clearance issued by the BIR;
4. PhilGEPS Registration Certificate;
5. Omnibus Sworn Statement;
6. Latest Financial Statement; and
7. Latest Income and Business Tax Returns.

The Court of Tax Appeals (CTA) will hold a Negotiation Conference on **April 10 and 16, 2018 at 11:30 a.m. at the Third Division Courtroom, Court of Tax Appeals, 2<sup>nd</sup> Floor, CTA Building II, Agham Road, National Government Center, Diliman, Quezon City.** Likewise, sealed quotations together with the required documents shall be opened on **April 20, 2018 at 11:30 a.m. at the said location.**

*Daniilo B. Fernando*  
**DANILO B. FERNANDO**  
 Chairperson, BAC 2

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Technical Specifications	QTY	Approved Budget for the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
<b><u>Brand New Motor Vehicle</u></b>  <i>Technical Specifications:</i> Engine Type: 2.2 L	1 Unit	Php1,500,000.00						

<p><b>Engine Displacement:</b> Minimum of 2,200 cc <b>Transmission:</b> 6-Speed Automatic <b>Drive:</b> 4 x 2 <b>Maximum Output:</b> 160 PS @ 3,200 rpm <b>Maximum Torque:</b> 385 Nm @ 1,600 - 2,500 rpm <b>Fuel Type:</b> Diesel <b>Wheel:</b> 17" Alloy <b>Wheel Base:</b> 2,850 mm <b>Tires:</b> 265/65/R17 <b>Steering System:</b> Electronic Power Assisted Steering <b>Overall L xWxH:</b> 4,893 mm x 1,862 mm x 1,836 mm <b>Seating Capacity:</b> 7 seater <b>Airconditioning System:</b> Single Zone Aircon with Rear Aircon Vents <b>Audio System:</b> AM/FM Radio, USB, IPOD, CD and MP3 <b>Standard Safety Key Features:</b> Anti-Lock Braking System, Electronic Brakeforce Distribution, Volumetric Burglar Alarm, Electronic Stability Program, Roll Stability Control and Electronic Park Control, <b>Seat Belt and Airbag</b> <b>Color:</b> Aluminum Metallic <b>Additional Requirements:</b> LTO Registration for three (3) years, Tint, Standard Carpet Matting and Early Warning Device  <b>Warranty:</b> One (1) year Commencing upon acceptance of the delivered Goods by the Procuring Entity</p>								
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\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Landline or Cellphone No. and/or Telefax

\_\_\_\_\_  
E-mail Address

### TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this Form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso, shall include all applicable taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidders or any of their duly authorized representative/s.
6. Award of Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. The item/s shall be delivered within **ninety (90) calendar days** from receipt of Notice to Proceed (NTP). Payment shall be made within **fifteen (15) calendar days** upon receipt of the good/s and **submission of all the required documents**.
8. Representatives from the Property and Supply Division (PSD), Internal Audit Service (IAS), **General Services Division (GSD)** and the End-user shall have the right to inspect and/or to test the goods determine if it conforms with the technical specifications.
9. Liquidated damages equivalent to one-tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. **The performance security shall be in an amount not less than the required percentage of the total contract price in accordance with the following schedule:**

	Form of Performance Security	Amount of Performance Security
a.	Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	5%
b.	Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, That it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	5%
c.	Surety bond callable upon demand issued by a surety or insurance company duly certified by the insurance Commission as authorized to issue such security.	30%

11. The obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
12. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to award of contract, without thereby incurring any liability to the affected Supplier.