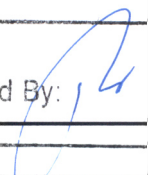




Republic of the Philippines
COURT OF TAX APPEALS
 Quezon City

APPROVED FOR POSTING	
From	_____
To	_____
Approved By: 	

REQUEST FOR QUOTATION

Date: **July 10, 2014**

RFQ No.: **07-2014**

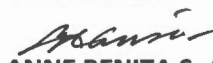
Name of Company : _____
 Address : _____
 Business Permit No. : _____
 TIN No. : _____
 PhilGEPS Registration No.: _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly authorized representative and copies of the following eligibility requirements not later than **July 18, 2014**:

1. Business Permit,
2. Tax Clearance Certificate,
3. Annual Income Tax Return, and
4. PhilGEPS Certificate of Registration

Open quotations may be submitted at the address indicated below or fax at Telefax No. 920-2552.


ANNE BENITA S. AUSTIN
 Chief Judicial Staff Officer
 Property & Supply Division

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	QTY	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
1. FILING CABINET VERTICAL -all steel, fabricated with cold rolled B.I. sheet -made from heavy-duty gauge no. 20 black iron sheet -four (4) drawers, each drawer is equipped w/ a sliding type file divider, steel roller bearing gliding smoothly on a detachable steel railings, aluminum cardholder, w/ built-in handles	10 units	Php100,000.00						

ITEM DESCRIPTION	QTY	Approved Budget of the Contract	OFFER					
			PRICE			Compliance with Technical Specifications (please check)		REMARKS
			QTY	Unit Price	Total Price	Yes	No	
<p>-with centralized locking mechanism -dimension of 55"H x 18"W x 24"D -painted w/ plain enamel beige finish -fit for legal size folder</p> <p>2. FILING CABINET LATERAL</p> <p>-all steel, fabricated w/ cold rolled B.I. sheet -made from heavy-duty gauge no. 20 black iron sheet -four (4) drawers, each drawer is equipped w/ a sliding type file divider, steel roller bearing gliding smoothly on a detachable steel railings, aluminum cardholder, w/ built-in handles -with centralized locking mechanism -standard size w/ outside dimension of 54.5"H x 35.5"W x 17.5"D -painted w/ plain enamel beige finish -fit for legal size folder</p> <p>3. ALL FIRE-PROOF CABINET VERTICAL</p> <p>-overall dimension of 52"H x 19-3/4"W x 29"D -gauge no. 20 -four (4) drawers, each drawer is automatically controlled by dial combination lock -full suspension type -with stainless steel handle and adjustable steel divider -insulated with perlite for safeguard of records and valuables for 3-4 hours of fire -painted w/ enamel wrinkle gray</p>	<p>10 units</p> <p>1 unit</p>	<p>Php160,000.00</p> <p>Php 35,000.00</p>						

Signature over Printed Name

Telefax No. (Landline and/or Cellphone)

E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. The item/s shall be delivered within ten (10) working days from receipt of Purchase Order. Payment shall be made within 3 days upon receipt of the good/s and/or service/s and demand for payment.
8. Representatives from the Property and Supply Division (PSD) and Internal Audit Service (IAS) shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



REPUBLIC OF THE PHILIPPINES
COURT OF TAX APPEALS
QUEZON CITY

APPROVED FOR POSTING

From _____

To _____

Approved By _____

NOTICE OF AWARD

MR. JOSE GO
Proprietor
New A.G. Stylist Furniture
132 Aurora Blvd.
Bgy. Balong-Bato
San Juan City

Dear Mr. Go:

I am pleased to inform you that upon recommendation of the Property & Supply Division, in accordance with CTA BAC 1 Resolution No. 01-2014, the contract for the procurement of ten (10) units vertical filing cabinets and ten (10) units lateral filing cabinets, is hereby awarded to you in the total amount of **ONE HUNDRED SEVENTY THOUSAND PESOS (Php170,000.00), inclusive of tax**, in accordance with the terms & conditions contained in the Request for Quotation.

Please acknowledge receipt hereof and signify your concurrence to the contents of this Notice of Award by signing under the CONFORME provided below, and return the same to us within two (2) days from receipt.

Issued this 28th of July 2014.

Very truly yours,

ROMAN G. DEL ROSARIO
Presiding Justice

CONFORME:

MR. JOSE GO
Proprietor