



Republic of the Philippines
COURT OF TAX APPEALS
 Quezon City

APPROVED FOR POSTING	
From	_____
To	_____
Approved By: <i>[Signature]</i>	
AUG 26 2014	

REQUEST FOR QUOTATION

Date: **August 26, 2014**

RFQ No.: **08-2014**

Name of Company : _____
 Address : _____
 Business Permit No. : _____
 TIN No. : _____
 PhilGEPS Registration No.: _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly authorized representative and copies of the following eligibility requirements not later than **September 03, 2014**:

1. Business Permit,
2. Tax Clearance Certificate,
3. Annual Income Tax Return, and
4. PhilGEPS Certificate of Registration

Open quotations may be submitted at the address indicated below or fax at Telefax No. 920-2552.

[Signature]
ANNE BENITA S. AUSTIN
 Chief Judicial Staff Officer
 Property & Supply Division

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	QTY	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
AIRCON, Ceiling Mounted Type: Split-type Capacity: 2.0TR Refrigerant: R22 Voltage: 220/240V Power consumption: 2,370W EER: 10.7 kJ/hr-W Length of pipe: 18 m Key features: Anti-freeze protection and power lock-out function; Auto-restart functions; real time on/off timer; 2-way	1 unit	Php85,000.00						

air swing function and adjustable louver. Other provision: Labor and complete installation; to include 30 amps breaker with enclosure; 3.5 mm x 42 m and 2.0 mm x42 m wiring; other accessories. Warranty: 1 year upon testing and commissioning									
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Signature over Printed Name

Telefax No. (Landline and/or Cellphone)

E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. The item/s shall be delivered within ten (10) working days from receipt of Purchase Order. Payment shall be made within 3 days upon receipt of the good/s and/or service/s and demand for payment.
8. Representatives from the Property and Supply Division (PSD) and Internal Audit Service (IAS) shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



REPUBLIC OF THE PHILIPPINES
COURT OF TAX APPEALS
QUEZON CITY

NOTICE OF AWARD

MS. LOWELLA C. ALIX

Proprietor
Vistaaire Marketing
20-21 Magnolia St., Pinkian III
Zone 2, Pasong Tamo 2
Quezon City

Dear Ms. Alix:

I am pleased to inform you that upon recommendation of the Property & Supply Division, in accordance with CTA BAC 1 Resolution No. 01-2014, the contract for the procurement of one (1) unit aircon, ceiling mounted, is hereby awarded to you in the amount of **SIXTY EIGHT THOUSAND FIVE HUNDRED PESOS (Php68,500.00), inclusive of tax**, in accordance with the terms & conditions contained in the Request for Quotation.

Please acknowledge receipt hereof and signify your concurrence to the contents of this Notice of Award by signing under the CONFORME provided below, and return the same to us within two (2) days from receipt.

Issued this 9th of September 2014.

Very truly yours,

ROMAN G. DEL ROSARIO
Presiding Justice

CONFORME:

MS. LOWELLA C. ALIX
Proprietor