approved for posting
July 14, 2015

Republic of the Philippines
COURT OF TAX APPEALS
Quezon City

SOLEDAD R. HO
CTA Asst. Chief of Office (Director II)
Office of Administrative & Finance Services

REQUEST FOR QUOTATION

Date: **July 15, 2015**
RFQ No.: **05-2015**

Name of Company : _____
Address : _____
_____
Business Permit No. : _____
TIN No. : _____
PhilGEPS Registration No.: _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly authorized representative and copies of the following eligibility requirements not later than ***July 23, 2015***:

1. Business Permit,
2. Tax Clearance Certificate,
3. Annual Income Tax Return, and
4. PhilGEPS Certificate of Registration

Open quotations may be submitted at the address indicated below or fax at Telefax No. 920-2552.

ANNE BENITA S. AUSTIN
Chief Judicial Staff Officer
Property & Supply Division

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	QTY	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance with Scope of Work (please check)		
			QTY	Unit Price	Total Price	Yes	No	
PROVISION FOR PEST CONTROL/TERMITE TREATMENT Please see attached Scope of Work.	1 lot	PhP 475,000.00						

_____
Signature over Printed Name

Telefax No. (Landline and/or Cellphone)

E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
8. The CTA reserves the right to accept or reject any offer, to annul the procurement process and to reject all offers at any time prior to contract of award, without thereby incurring any liability to the affected Bidder/s.

Scope of Work

The delivery of Pest Control Services will conform to the following conditions:

1. COVERAGE

For the infestation of rodents, cockroaches, mosquitoes, termites and other crawling and flying insects at the CTA grounds, buildings and facilities, the scopes of work shall be carried out at least once a month. The Service Provider shall supply all chemicals, tools, labor and all equipment necessary for the proper execution of the following works:

A. TERMITE ERADICATION AND CONTROL

Service Provider shall perform massive termite eradication and control services on CTA ground at the proximity and interior of the buildings, container van and other facilities of the Court. It will complete the system of extensive chemical barrier in every perimeter of the buildings and container van through drilling or trenching and perform termite abatement maintenance program. It shall perform wood drenching, mound demolition, termite baiting, wall partition treatment and other applicable techniques to eliminate the colony. It will also monitor the outcome to ensure that termite infestation is completely eradicated or eliminated.

B. EXTERMINATION AND CONTROL OF CRAWLING INSECTS

Residual spraying shall be made supplemented by insecticidal dusting with safe and appropriate chemicals for the control of cockroaches, termites, bedbugs, ants and other crawling insects both inside and outside the buildings.

C. EXTERMINATION AND CONTROL OF FLYING INSECTS

Fogging or misting operation shall be done using non-toxic parathyroid chemicals for the control of flies, mosquitoes and other flying insects both inside and outside the buildings.

D. RODENT ERADICATION AND CONTROL

Application of anti-coagulant rodenticide baits, rat glue, rat traps and other effective devices shall be done for the eradication and control of rats and mice. The search for carcass and their proper disposal shall be made as soon as possible at all instances.

2. AREAS TO BE SUBJECTED TO PEST CONTROL SERVICES

The areas to be subjected to pest control services are tabulated below:

LOCATION	AREA
A. CTA Building I	2600 sq. m.
B. CTA Building II	4800 sq. m.
C. Judicial Records Building	450 sq. m.
D. Power and Pump Room I	100 sq. m.
E. Power and Pump Room II	100 sq. m.
F. Container Van	15 sq. m.
G. CTA Ground	590 sq. m.

3. MATERIALS SPECIFICATIONS

The chemicals to be used shall be either registered or approved by Food and Drug Administration (FDA). Chemicals shall be used interchangeably every three months to prevent the development of resistance or immunity of the insects to the chemicals except for the chemicals that will be used for termite eradication and control.

The baits, glue, traps and other devices for rodent eradication and control shall not pose any risk to the officials and personnel of the Court. It shall not contaminate food items and water source within the premises.

All insecticides and chemicals must not cause stains, damage or corrosion to the furniture, papers, documents, fixtures, equipment, electrical appliances, wires and other appurtenances of the buildings. The chemical's efficacy must sustain at least two months period in every application.

4. CONSIDERATION

Other than the normal services, the Contractor must attend on the urgent request of the Court and treat any pest sightings immediately. Such request shall be attended not more than four hours after notification thru phone call or fax from the General Services Division personnel.

5. EFFECTIVITY

The Contract shall be effective for twelve (12) months and shall commence immediately on the date as specified in the Notice to Proceed. The services shall be conducted after office hours on Fridays and/or during Saturdays. The General Services Division shall coordinate the schedule and keep an eye on the Contractor's work.

6. PAYMENT

As soon as practicable and not later than fifteen (15) days after the end of each calendar month during the period of the services, the Contractor shall submit to the Procuring Entity, itemized statements, accompanied by copies of receipted invoices, vouchers and other appropriate supporting materials, of the amounts payable for such month. No advance payment shall be made. The Procuring Entity may give written notice to the Contractor within fifteen (15) calendar days specifying in details deficiencies in the services. The Contractor shall thereupon promptly make any necessary corrections within a maximum period of ten (10) days, and upon completion of such corrections, the foregoing process shall be repeated.

7. WARRANTY

A warranty of three (3) year period shall cover the rendered service of the Contractor for termite eradication and control works. The warranty period shall commence on the date of Certificate of Acceptance to be issued by the Procuring Entity. The obligation for the warranty shall be covered as based on Section 62 of the Revised Implementing Rules and Regulations of R. A. No. 9184.

8. OTHER TERMS AND CONDITIONS

The Contractor shall warrant that the services to be rendered will effectively exterminate any and all pests and insects. Should the CTA find the services to be ineffective as evidenced by the continuous presence of pests and insects, the Court reserves the right to terminate the contract. In such case, the Court shall not be obliged to pay the contractor for services rendered.

The Contractor shall exercise extraordinary diligence in the performance of its services to ensure that no illness and/or accident on any of its employees or guests will take place. The Contractor shall assume full responsibility for any claim or liability that may arise by reason of illness, accident and/or damage due to any or all acts of omission, negligence or fault of the Contractor and its agents, thereby rendering CTA free and exempt from any such claim or liability.

REPUBLIC OF THE PHILIPPINES
COURT OF TAX APPEALS
QUEZON CITY

NOTICE OF AWARD

MR. ALEXIUS C. FALCONE
President & General Manager
Alcochem Pest Control Corp.
39 Fiddlewood St.
Greenwoods Executive Village
Cainta, Rizal

Dear Mr. Falcone:

I am pleased to inform you that upon recommendation of the Property & Supply Division, in accordance with BAC 1 Resolution No. 4-2015 dated April 15, 2015, the contract for the Provision for Pest Control/Termite Treatment, is hereby awarded to you in the amount of **THREE HUNDRED FIFTY THOUSAND PESOS (Php350,000.00), inclusive** of tax, in accordance with the terms & conditions contained in the Request for Quotation.

Please acknowledge receipt hereof and signify your concurrence to the contents of this Notice of Award by signing under the CONFORME provided below, and return the same to us within two (2) days from receipt.

Issued this 13th of August 2015.

Very truly yours,

ROMAN G. DEL ROSARIO
Presiding Justice

CONFORME:

ALEXIUS C. FALCONE
President & General Manager