



Republic of the Philippines
COURT OF TAX APPEALS
 Quezon City

APPROVED FOR POSTING	
From	_____
To	<u>JUN 01 2017</u>
Approved By: _____	

REQUEST FOR QUOTATION

Date: **June 2, 2017**
 RFQ No.: **05-2017**

Name of Company : _____
 Address : _____

 Business Permit No. : _____
 TIN No. : _____
 PhilGEPS Registration No.: _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly authorized representative and copies of the following eligibility requirements not later than **June 7, 2017**:

1. Mayor's/Business Permit, and
2. PhilGEPS Registration Number or PhilGEPS Registration Certificate (if available)

Open quotations may be submitted at the address indicated below or fax at Telefax No. 920-2552.

ANNE BENITA S. AUSTIN
 Chief Judicial Staff Officer
 Property & Supply Division

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	QTY	Approved Budget of the Contract	OFFER					REMARKS
			PRICE			Compliance with Scope of Work (please check)		
			QTY	Unit Price	Total Price	Yes	No	
PRINTER <i>Please see attached Technical Specifications.</i>	5 units	Php210,000.00						

 Signature over Printed Name

 Telefax No. (Landline and/or Cellphone)

 E-mail Address

ITEM	SPECIFICATIONS	
Color Printer	Printing Speed/First page out	Black A4: As fast as 9.0 sec Color A4: As fast as 9.9 sec
	Resolution (black/color)	600 x 600 dpi, Up to 38,400 x 600 enhanced dpi
	Print speed, black/colour (normal, A4)	Up to 27 ppm
	Printing Technology	Laser
	Resolution Technology	ImageREt 3600, PANTONE calibrated
	Memory, standard	256 MB DRAM
	Duty cycle (monthly)	Up to 50,000 pages
	Display/Control panel	3.0-in intuitive colour touchscreen; 3 buttons (Home, Help, Back)
	Connectivity	Hi-Speed USB 2.0 port; built-in Gigabit Ethernet 10/100/1000 Base-TX network port; Easy-access USB; USB Host
	Network ready	Standard (built-in Gigabit Ethernet, Wi-Fi) [Operates as both an AP (with Wi-Fi Direct) and STA]
	Systems Support	Windows 7, 8.1, 10: 32/64 bit
	Processor Speed	1200 MHz or better
	Media types	Paper (bond, brochure, coloured, glossy, letterhead, photo, plain)
	Duplex printing	Automatic (standard)
	ENERGY Efficiency	At least ENERGY STAR certified
	Reference	With brochure
Warranty	At least 1 year Limited warranty	

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. The item/s shall be delivered within ten (10) working days from receipt of Purchase Order. Payment shall be made within 3 days upon receipt of the good/s and/or service/s and demand for payment.
8. Representatives from the Management Information System Division (MISD) and Internal Audit Service (IAS) shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to award of contract, without thereby incurring any liability to the affected Supplier.