



**Republic of the Philippines
COURT OF TAX APPEALS
Quezon City**

APPROVED FOR POSTING	
From :	_____
To :	_____
Approved By: _____	

JUL 10 2017

REQUEST FOR QUOTATION

Date: **July 10, 2017**

RFQ No.: **08-2017**

Name of Company : _____

Address : _____

Business Permit No. : _____

TIN No. : _____


PhilGEPS Registration No.: _____

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly authorized representative and copies of the following eligibility requirements not later than **July 14, 2017**:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number or PhilGEPS Registration Certificate (if available)
3. Income/Business Tax Return, and
4. Omnibus Sworn Statement

Open quotations may be submitted at the address indicated below or fax at Telefax No. 920-2552.


ANNE BENITA S. AUSTIN
 Chief Judicial Staff Officer
 Property & Supply Division

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	QTY	Approved Budget of the Contract	OFFER					
			PRICE			Compliance with Technical Specifications (please check)		REMARKS
			QTY	Unit Price	Total Price	Yes	No	
TOURIST BUS (FULLY AIRCONDITIONED) Technical Specifications: Date: July 26 to 28, 2017 (Wednesday to Friday) Destination: Northern Luzon-Baguo City Departure: Quezon City to Baguo City on July 26, 2017 Pick-up Time & Place: 7:00 a.m., Court of Tax Appeals, Agham Road, Diliman, Quezon City Departure: Baguo City to Quezon City on July 28, 2017	4 units	PhP 208,400.00						

<p>Pick-up Time & Place: 12:00 n.n., Hotel Venue in Baguio City Capacity: 45-49 seater, 2x2 configuration Inclusions: Government tax, on-board passenger insurance, fuel & drivers' fee Others: Complete bus accessories such as TV, DVD/VCD, Stereo, microphone and preferably a Wi-fi connection. LTRFB special trip permit</p>									
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 Signature over Printed Name

 Telefax No. (Landline and/or Cellphone)

 E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of forty five (45) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. In the event of an accident which is directly attributable to the fault of the driver, the Bidder shall be liable for damages at the limit set forth by its insurance.
8. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject all offers at any time prior to contract award, without thereby incurring any liability to the affected Supplier or Suppliers.