



REPUBLIC OF THE PHILIPPINES
COURT OF TAX APPEALS
QUEZON CITY

NOTICE

**TO : ALL CONCERNED LITIGANTS
OF THE COURT OF TAX APPEALS**

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On July 12, 2016, the Court issued *En Banc* Resolution No. 06-2016 captioned "Disposition of Books, Documents, and Records Introduced in Evidence" adopting the guidelines in the implementation of Sec. 15, R.A. No. 1125, as amended, which provides that "after the decision of the Court in any proceeding has become final, the Court may, upon motion of the taxpayer or the Government, permit the withdrawal, by any party entitled thereto of originals of books, documents and records, introduced in evidence before the Court or any division; or the Court may, on its own motion, make such other disposition thereof as it deems advisable."

En Banc Resolution No. 06-2016 allows the withdrawal, by the party entitled thereto, of the originals or photocopies of the exhibits submitted in evidence in tax refund cases which have attained finality or those cases which already have an entry of judgment. The withdrawal of the boxes of exhibits shall be done within sixty (60) days from the date of posting of this Notice in the CTA Website and bulletin boards, otherwise, the Court will dispose of the exhibits remaining unclaimed after said period.

Litigants or their counsel of record who will claim/withdraw the boxes of exhibits pursuant to *En Banc* Resolution No. 06-2016 shall coordinate with the Clerk of Court/Assistant Clerk of Court for *En Banc* cases and cases decided by the original Court of Tax Appeals or with the concerned Division Clerk of Court/Assistant Division Clerk of Court for Division cases.

For the information and guidance of all concerned.

October 11, 2016.

Very truly yours,

Atty. Danilo B. Ferrando
Clerk of Court