



COURT OF TAX APPEALS
Agham Rd., North Triangle, Diliman, Quezon City

PURCHASE ORDER

Supplier : PHILCOPY CORPORATION	P. O. No. : 2024-02-029
Address : Philcopy Bldg. 793 J.P. Rizal St., Makati City	Date : February 20, 2024
Tel. No. : 8899-8625 loc 113/0917-307-7458	Mode of Procurement :
TIN : 000-169-318-000	<i>Direct Contracting</i>
PRN : 2001-1703	

Ma'am:

Please furnish this Office the following items subject to the terms and conditions contained herein:

Place of Delivery COURT OF TAX APPEALS	Payment: within seven (7) days upon receipt of goods and demand for payment
Date of Delivery : within seven (7) days upon receipt of Purchase Order	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
piece	INK TONER, Kyocera Ecosys P3045dn Printer TK-3165 ***Nothing Follows***	66	₱ 9,500.00	₱ 627,000.00
SIX HUNDRED TWENTY-SEVEN THOUSAND PESOS ONLY				₱ 627,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in an amount equivalent to one percent (1%) of the total contract price. The said amount shall be only released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Very truly yours,

ANNE BENITA S. AUSTIN
ANNE BENITA S. AUSTIN
Chief Judicial Staff Officer
Procurement & Property Management Division

To the HoPE / Duly Authorized Representative:

The undersigned members of the Bids and Awards Committee 1 respectfully recommend the approval of the subject procurement:




<i>AB Fernando</i> ATTY. DANILO B. FERNANDO Chairperson	<i>Jesus P. Inocando, Jr.</i> ATTY. JESUS P. INOCANDO, JR. Regular Member
<i>Elsie R. Tiauzon-Forteza</i> ELSIE R. TIAUZON-FORTEZA Vice-Chairperson	<i>Clifford P. Torralba</i> ATTY. CLIFFORD P. TORRALBA Provisional Member
<i>Ma Victoria P. Dural</i> ATTY. MA VICTORIA P. DURAL Provisional Member	<i>Vicente G. Clemente</i> VICENTE G. CLEMENTE Provisional Member

It is understood that upon approval by the HoPE / Duly Authorized Representative of this procurement, this Purchase Order shall serve as the contract therefor, and upon conformity by the Supplier herein, the latter agrees to the terms and conditions stated in the Request for Quotation, and to the imposition of the above-stated penalty of the one-tenth (1/10) of one percent (1%) for every day of delay.



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CONFORME:	APPROVED:	
 SANDY M. TAMPING 6. TAMPING / 02/20/24 Signature over Printed Name of Supplier/Date	 ROMAN G. DEL ROSARIO Presiding Justice	
Fund Cluster: 011 011 01	ORS/BURS No.: 02-040101-2024-02-119	
Funds Available: ₱ 627,000.00	Date of the ORS/BURS: FEB 20 2024	
 AMELITA M. LANDICHO Chief Judicial Staff Officer, Accounting Division	Amount : <u>Php 627,000.00</u>	