



**COURT OF TAX APPEALS**  
Agham Rd., North Triangle, Diliman, Quezon City

**PURCHASE ORDER**

<b>Supplier :</b> CENTRAL BOOK SUPPLY, INC.	<b>P. O. No. :</b> 2022-11-196
<b>Address :</b> 927 Phoenix Building, Quezon Avenue, Quezon City	<b>Date :</b> November 7, 2022
<b>Tel. No. :</b> 8372-3550	<b>Mode of Procurement :</b>
<b>TIN :</b> 001-399-724-000	<b>Direct Contracting</b>
<b>PRN :</b> 2004-17686	

Madam:  
Please furnish this Office the following item/s subject to the terms and conditions contained herein and the Request for Quotation.

<b>Place of Delivery:</b> COURT OF TAX APPEALS	<b>Payment:</b> 3 days after receipt of goods and demand for payment
<b>Date of Delivery :</b> within seven (7) calendar days from receipt of P.O.	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
piece	Supreme Court Reports Annotated (SCRA) Volumes 909 to 945	37	P 1,300.00	P 48,100.00
set	Supreme Court Reports Annotated Quick Index Digest, Year 2018, Part 1 and 2	1	3,600.00	3,600.00
set	Supreme Court Reports Annotated Quick Index Digest, Year 2019, Part 1 and 2 ***Nothing Follows***	1	3,850.00	3,850.00

**FIFTY-FIVE THOUSAND FIVE HUNDRED FIFTY PESOS ONLY** **P 55,550.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall be only released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract has been fully met.

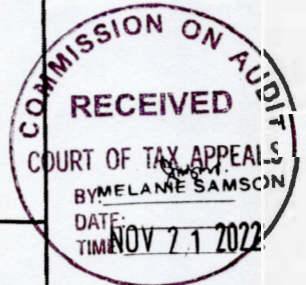
Very truly yours,

*Anne Benita S. Austin*  
**ANNE BENITA S. AUSTIN**  
Chief Judicial Staff Officer  
Procurement & Property Management Division

Recommending Approval

**BIDS AND AWARDS COMMITTEE 1**

<i>Daniilo B. Fernando</i> <b>ATTY. DANILO B. FERNANDO</b> Chairperson	<i>Jesus P. Inocando, Jr.</i> <b>ATTY. JESUS P. INOCANDO, JR.</b> Regular Member
<i>Elsie R. Tiauzon-Forteza</i> <b>ELSIE R. TIAUZON-FORTEZA</b> Vice-Chairperson	<i>Clifford P. Torralba</i> <b>ATTY. CLIFFORD P. TORRALBA</b> Provisional Member
<i>Ma. Victoria P. Dural</i> <b>ATTY. MA. VICTORIA P. DURAL</b> Provisional Member	<i>Vicente G. Clemente</i> <b>VICENTE G. CLEMENTE</b> Provisional Member



CONFORME:

*[Signature]*  
Signature over Printed Name of Supplier/Date

APPROVED:

*[Signature]*  
**MA. BELEN M. RINGPIS-LIBAN**  
Associate Justice

Fund Cluster: 01101101  
Funds Available: 55,550.00

ORS/BURS No.: 02-Direct-2022-11-903  
Date of the ORS/BURS: NOV 08 2022  
Amount : Php 55,550.00

*[Signature]*  
**AMELITA M. LANDICHO**  
Chief Judicial Staff Officer, Accounting Division