



REPUBLIC OF THE PHILIPPINES
COURT OF TAX APPEALS
 QUEZON CITY

REQUEST FOR QUOTATION
PROCUREMENT THROUGH DIRECT CONTRACTING

August 2, 2021

RONNIE H. LAZARO

Assistant Manager

INTERNATIONAL ELEVATOR & EQUIPMENT, INC.

Km. 23 West Service Road, South Superhighway

Cupang, 1771 Muntinlupa City

Metro Manila

Dear Mr. Lazaro:

Please quote your best offer for the item described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your duly authorized representative and copies of the following documentary requirements not later than **August 5, 2021 to ATTY. MARIA JOHOANNA F. CHAN-TE, Head, BACI Secretariat:**

1. Mayor's/Business Permit
2. PhilGEPS Registration Number or PhilGEPS Registration Certificate
3. Income/Business Tax Return

DANILO B. FERNANDO

Chairperson

Bids & Awards Committee 1

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

LOCATION	ITEM	QUANTITY	UNIT COST	TOTAL AMOUNT
	SUPPLY AND INSTALLATION OF PARTS FOR MITSUBISHI ELECTRIC CITY MULTI AIRCONDITIONER			

Property and Supply Division, Court of Tax Appeals, National Government Center,
 1800 Agham Road, North Triangle, Diliman, Quezon City 1104 Telefax No.: 8 920 2552
 Email address: oafs.cta@judiciary.gov.ph

1. CTA Building 2 Second Floor Area	Main Board (Air Cooled Condensing Unit) for MASTER ACCU: Model PUHY- P400THM-A w/ Part No. R61 011 281	1 Unit		
	ACCU 1: Model PUHY- P300THM-A w/ Part No. R61 011 281	1 Unit		
	ACCU 2: Model PUHY- P250THM-A w/ Part No. R61 011 281	1 Unit		
	Noise Filter (Air Cooled Condensing Unit) for MASTER ACCU: Model PUHY- P400THM-A w/ Part No. R61 5H6 293	1 Unit		
	ACCU 1: Model PUHY- P300THM-A w/ Part No. R61 5H6 293	1 Unit		
	ACCU 2: Model PUHY- P250THM-A w/ Part No. R61 4H6 293	1 Unit		
2. CTA Building 2 Third Floor Area	Main Board (Air Cooled Condensing Unit) for ACCU 2: Model PUHY- P400THM-A w/ Part No. R61 011 281	1 Unit		
	Noise Filter (Air Cooled Condensing Unit) for ACCU 2: Model PUHY- P400THM-A w/ Part No. R61 5H6 293	1 Unit		
3. CTA Building 2 Fourth Floor Area	Main Board (Air Cooled Condensing Unit) for MASTER ACCU: Model PUHY- P400THM-A w/ Part No. R61 011 281	1 Unit		
	Noise Filter (Air Cooled Condensing Unit) for MASTER ACCU: Model PUHY- P400THM-A w/ Part No. R61 5H6 293	1 Unit		
4. CTA Building 2 Fifth Floor Area	Main Board (Air Cooled Condensing Unit) for MASTER ACCU: Model PUHY- P400THM-A w/ Part No. R61 011 281	1 Unit		
	ACCU 1: Model PUHY- P350THM-A w/ Part No. R61 011 281	1 Unit		

	ACCU 2: Model PUHY-P350THM-A w/ Part No. R61 011 281	1 Unit		
	Noise Filter (Air Cooled Condensing Unit) for MASTER ACCU: Model PUHY-P400THM-A w/ Part No. R61 5H6 293	1 Unit		
	ACCU 1: Model PUHY-P350THM-A w/ Part No. R61 5H6 293	1 Unit		
	ACCU 2: Model PUHY-P350THM-A w/ Part No. R61 5H6 293	1 Unit		
5. CTA Building 2 Lobby Area	Wired Remote Controller (Fan Coil Unit) for Model PKFY-P50VHM-E w/ Part No. PAR-21MAA-M	1 Unit		
6. CTA Building 2 Security Unit	Indoor Board (Fan Coil Unit) for Model PKFY-P50VHM-E w/ Part No. R01 V04 310	1 Unit		
	Fan Motor (Fan Coil Unit) for Model PKFY-P50VHM-E w/ Part No. R01 E51 220	1 Unit		
7. AJ C. Manahan's Office	Indoor Board (Fan Coil Unit) for Model PLFY-P100VBM w/ Part No. T7W E78 310	1 Unit		
	Fan Motor (Fan Coil Unit) for Model PLFY-P100VBM w/ Part No. R01 E60 220	1 Unit		
8. First Division Courtroom	Indoor Board (Fan Coil Unit) for Model PLFY-P100VBM w/ Part No. T7W E78 310	1 Unit		
	Fan Motor (Fan Coil Unit) for Model PLFY-P100VBM w/ Part No. R01 E60 220	1 Unit		
GRAND TOTAL				

 Signature over Printed Name

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Email address: oafs.cta@judiciary.gov.ph

Telefax No. (Landline and/or Cellphone)

E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialled by any duly authorized signatory.
5. The item/s shall be delivered and installed within ninety (90) calendar days from conforme of Purchase Order.
6. Representative from the General Services Division (GSD) and Property and Supply Division (PSD) shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications
7. Warranty of the product against inherent factory defects in materials and workmanship shall be one (1) year from Testing and Commissioning. Replacement of defective part/s under warranty shall be seven (7) days upon notice by authorized representative of the court.
8. Payment shall be made within five (5) days upon receipt of the good/s and/or service/s and demand for payment after the aforementioned inspection by the GSD and PSD. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
9. The obligation for the warranty shall be covered by retention money in the amount equivalent to five percent (5%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
10. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to award of contract, without thereby incurring any liability to the affected Supplier.

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**DOCUMENTARY REQUIREMENTS FOR
ALTERNATIVE METHODS OF PROCUREMENT**

Alternative Modality	Mayor's/ Business Permit	Professional License / Curriculum Vitae (Consulting Services)	PhilGEPS Reg. Number	PCAB License (Infra.)	NFCC (Infra.)	Income/ Business Tax Return	Omnibus Sworn Statement
I. Direct Contracting [Section 50]	✓		✓			For ABCs above P500K	
II. Shopping [Sec 52.1(b)]	✓		✓				
III. Negotiated Procurement							
A. Emergency Cases (Section 53.2)	✓			✓	For ABCs above P500K	For ABCs above P500K	For ABCs above P500K
B. Take-Over of Contracts (Section 53.3.2; for new bidders)	✓	✓	✓	✓	✓		
C. Adjacent/ Contiguous (Section 53.4)				✓	✓		
D. Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	✓	✓	✓			For ABCs above P500K	
E. Highly Technical Consultant (Section 53.7)	✓	✓	✓				
F. Small Value Procurement (Section 53.9)	✓	✓	✓	✓		For ABCs above P500K	For ABCs above P50K
G. Lease of Real Property Or Venue (Section 53.10)	✓ <i>Except for gov't agencies as lessors</i>		✓ <i>Except for gov't agencies as lessors</i>			✓ <i>Except for gov't agencies as lessors</i>	

*For individuals engaged under Sec. 53.6, 53.7 and 53.9 of the IRR of RA 9184, only the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

** Requirements under Section 53.6 of the IRR of RA 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are not engaged in business.

*** For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum Membership may be submitted in lieu of the said documents.