



REPUBLIC OF THE PHILIPPINES  
COURT OF TAX APPEALS  
QUEZON CITY

REQUEST FOR QUOTATION  
PROCUREMENT THROUGH DIRECT CONTRACTING  
FOR THE SUPPLY AND DELIVERY OF SUPREME COURT REPORTS  
ANNOTATED VOLUME AND QUICK INDEX

October 17, 2022


**MS. MA. JOSEFINA G. JACALA**  
Sales Manager  
**CENTRAL BOOK SUPPLY**  
927 Phoenix Building  
Quezon Avenue, Quezon City  
1100 Metro Manila

Dear Ms. Jacala:

Please quote your best offer for the item/s described in the herein attached Technical Specification, subject to the Terms and Conditions provided.

Submit your quotation duly signed by you or your duly authorized representative and copies of the following documentary requirements not later than **3:00 p.m. on October 21, 2022 to ATTY. MARIA JOHOANNA F. CHAN-TE, Head, BACT Secretariat**:

1. Mayor's/Business Permit; and
2. PhilGEPS Registration Number or PhilGEPS Registration Certificate.

  
**ELSIE R. TIAUZON-FORTEZA**  
Vice Chairperson  
Bids & Awards Committee 1

**PROCUREMENT THROUGH DIRECT CONTRACTING  
FOR THE SUPPLY AND DELIVERY OF SUPREME COURT REPORTS  
ANNOTATED VOLUME AND QUICK INDEX**

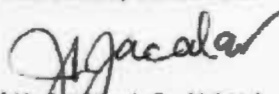
**A. TECHNICAL SPECIFICATIONS**

	ITEM	QUANTITY	UNIT COST	TOTAL AMOUNT
1	Supreme Court Reports Annotated Volumes 909 to 945	37 pcs	1,300.00	48,100.00
2	Supreme Court Reports Annotated Quick Index Digest Year 2018 Part 1 and 2	1 Set	3,600.00	3,600.00
2	Supreme Court Reports Annotated Quick Index Digest Year 2019 Part 1 and 2	1 Set	3,850.00	3,850.00
<b>GRAND TOTAL</b>				<b>55,550.00</b>

**B. TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
5. The item/s shall be delivered within 7 calendar days from receipt of Purchase Order. Payment shall be made within 3 days upon receipt of the good/s and/or service/s and demand for payment.
6. Representatives from the Procurement and Property Management Division (PPMD) and Tax Specialist Division (TSD) shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
7. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
8. The obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
9. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to award of contract, without thereby incurring any liability to the affected Supplier.

**Submitted/Conforme:**

  
MA. JOSEFINA G. JACALA  
 Authorized Representative  
 Signature over Printed Name

**Contact Information:**

Telefax No. \_\_\_\_\_  
 Landline or Cellphone No. : 0917-728-0300  
 Email Address : girlie.central@gmail.com

# centralbooks

CENTRAL BOOK SUPPLY INC.

10 17 2022

**Elsie R. Tiauzon-Forteza**  
 Vice Chairperson  
 Court of Tax Appeals  
 Tel nos.: 8920-4249 loc. 204

To Whom It May Concern,

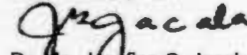
Greetings!

Thank you for showing interest our product and giving us opportunity to quote for you. Quotation details are follows.

#	TITLE	QTY	U/PRICE	TOTAL
1	Supreme Court Reports Vol. 909	1	1,300.00	1,300.00
2	Supreme Court Reports Vol. 910	1	1,300.00	1,300.00
3	Supreme Court Reports Vol. 911	1	1,300.00	1,300.00
4	Supreme Court Reports Vol. 912	1	1,300.00	1,300.00
5	Supreme Court Reports Vol. 913	1	1,300.00	1,300.00
6	Supreme Court Reports Vol. 914	1	1,300.00	1,300.00
7	Supreme Court Reports Vol. 915	1	1,300.00	1,300.00
8	Supreme Court Reports Vol. 916	1	1,300.00	1,300.00
9	Supreme Court Reports Vol. 917	1	1,300.00	1,300.00
10	Supreme Court Reports Vol. 918	1	1,300.00	1,300.00
11	Supreme Court Reports Vol. 919	1	1,300.00	1,300.00
12	Supreme Court Reports Vol. 920	1	1,300.00	1,300.00
13	Supreme Court Reports Vol. 921	1	1,300.00	1,300.00
14	Supreme Court Reports Vol. 922	1	1,300.00	1,300.00
15	Supreme Court Reports Vol. 923	1	1,300.00	1,300.00
16	Supreme Court Reports Vol. 924	1	1,300.00	1,300.00
17	Supreme Court Reports Vol. 925	1	1,300.00	1,300.00
18	Supreme Court Reports Vol. 926	1	1,300.00	1,300.00
19	Supreme Court Reports Vol. 927	1	1,300.00	1,300.00
20	Supreme Court Reports Vol. 928	1	1,300.00	1,300.00
21	Supreme Court Reports Vol. 929	1	1,300.00	1,300.00
22	Supreme Court Reports Vol. 930	1	1,300.00	1,300.00
23	Supreme Court Reports Vol. 931	1	1,300.00	1,300.00
24	Supreme Court Reports Vol. 932	1	1,300.00	1,300.00
25	Supreme Court Reports Vol. 933	1	1,300.00	1,300.00
26	Supreme Court Reports Vol. 934	1	1,300.00	1,300.00
27	Supreme Court Reports Vol. 935	1	1,300.00	1,300.00
28	Supreme Court Reports Vol. 936	1	1,300.00	1,300.00
29	Supreme Court Reports Vol. 937	1	1,300.00	1,300.00
30	Supreme Court Reports Vol. 938	1	1,300.00	1,300.00
31	Supreme Court Reports Vol. 939	1	1,300.00	1,300.00
32	Supreme Court Reports Vol. 940	1	1,300.00	1,300.00
33	Supreme Court Reports Vol. 941	1	1,300.00	1,300.00
34	Supreme Court Reports Vol. 942	1	1,300.00	1,300.00
35	Supreme Court Reports Vol. 943	1	1,300.00	1,300.00
36	Supreme Court Reports Vol. 944	1	1,300.00	1,300.00
37	Supreme Court Reports Vol. 945	1	1,300.00	1,300.00
38	SCRA Quick Index 2018 Parts 1 & 2 (HB)	1	3,600.00	3,600.00
39	SCRA Quick Index 2019 Parts 1 & 2 (HB)	1	3,850.00	3,850.00
	***nothing follows			
<b>TOTAL</b>			Php	<b>55,550.00</b>

We are looking forward to do business with you. Should you have any inquiries please don't hesitate to call 441-2900. Thank you and God bless!

Respectfully yours,

  
 Dr. Ma. Josefina G. Jacala  
 Vice President - Legal Materials Dept.