



REPUBLIC OF THE PHILIPPINES  
**COURT OF TAX APPEALS**  
 QUEZON CITY

**Contract Agreement Form for the Procurement of Goods and Services (Revised)**

**CONTRACT AGREEMENT**

THIS AGREEMENT made on the day of SEP 07 2023 between the **COURT OF TAX APPEALS ("CTA")** created under Republic Act No. 1125, as amended by Republic Act Nos. 9282 and 9503, with principal office address at CTA Building, National Government Center, Agham Road, Diliman, Quezon City (hereinafter called "the Entity") represented by **ATTY. DANILO B. FERNANDO** of the one part and **QUARTZ BUSINESS PRODUCTS CORPORATION** with office address at 15<sup>th</sup> Floor, Capital House, 9<sup>th</sup> Avenue corner 34<sup>th</sup> Street, Bonifacio Global City, Taguig City (hereinafter called "the Supplier") represented by **MR. REIMAR L. FORTUNA** of the other part:

WHEREAS, in accordance with the CTA's Annual Procurement Plan for Goods and Services for FY 2023, the Entity invited Bids for **Bid Project No. CTA BAC1-2023-01** entitled "**Procurement of Information and Communications Technology (ICT) Equipment,**" and has accepted the Bid by the Supplier in Lots A, D and F in the sum of **Six Million Seven Hundred Forty-One Thousand Two Hundred Twenty-Eight Pesos (P6,741,228.00)**, inclusive of all applicable government taxes, for the supply and delivery of the following:

Lot	Quantity	Amount
Lot A. Procurement of Desktop Computers	One Hundred (100) units of Branded and Brand-New Desktop Computers	₱5,998,200.00
Lot D. Procurement of Scanners	Eighteen (18) units of Branded and Brand-New Document Scanners with Automatic Document Feeder	₱316,098.00
Lot F. Procurement of Monochrome Printers (Laser)	Seventy (70) units of Branded and Brand-New Monochrome Printers (Laser)	₱426,930.00
<b>Total</b>		<b>₱6,741,228.00</b>

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Schedule of Requirements, Technical Specifications and General and Special Conditions of Contract referred to in the Bidding Documents and Supplemental or Bid Bulletin.
2. The following documents as required by the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - a. Philippine Bidding Documents (PBDs):
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any.

  
 RANNEL A. VERDEFLOR  
 Witness for Quartz Business Products Corp.

  
 MS. AMELITA M. LANDICHO  
 Witness for Court of Tax Appeals

  
 REIMAR L. FORTUNA  
 Account Manager

  
 ATTY. DANILO B. FERNANDO  
 Court of Tax Appeals

- b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- c. Notice of Award of Contract and the Bidder's conforme thereto;
- d. Performance Security;
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security shall likewise form part of the Contract.

- 3. In consideration for the sum of **Six Million Seven Hundred Forty-One Thousand Two Hundred Twenty-Eight Pesos (P6,741,228.00)**, inclusive of all applicable government taxes, the Supplier hereby agrees to supply and deliver the following desktop computers, scanners, monochrome printers (laser) to the CTA in accordance with its Bid, to wit:

Lot	Quantity
Lot A. Procurement of Desktop Computers	100 Units
Lot D. Procurement of Scanners	18 Units
Lot F. Procurement of Monochrome Printers (Laser)	70 Units

- 4. The Entity agrees to pay the above-mentioned sum in accordance with the terms and conditions of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ATTY. DANILO B. FERNANDO**  
 Executive Clerk of Court IV

for:

**COURT OF TAX APPEALS**

  
**REIMAR L. FORTUNA**  
 Account Manager

for:

**QUARTZ BUSINESS PRODUCTS CORPORATION**

  
**RANNEL A. VERDEFLOR**  
 Witness for Quartz Business Products Corp.

  
**MS. AMELITA M. LANDICHO**  
 Witness for Court of Tax Appeals

**SIGNED IN THE PRESENCE OF:**

  
**MS. AMELITA M. LANDICHO**  
Chief Judicial Staff Officer

  
**RANNEL A. VERDEFLOR**  
Sales Manager

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES )  
QUEZON CITY ) S.S.

**BEFORE ME**, personally appeared the following:

  
**REIMAR L. FORTUNA**  
Account Manager

**ATTY. DANILO B. FERNANDO**  
CTA ID No. 0640044  
Issued on December 2021  
Issued at Quezon City

**REIMAR L. FORTUNA**  
LTO Drivers License No. N01-11-027456

known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free will and voluntary act and deed and that of the judicial agency/company they respectively represent.

This instrument consists of three (3) pages including this page, has been signed by the parties and their witnesses on each and every page thereof.

**WITNESS MY HAND AND SEAL**, this 07 SEP 2023, in Quezon City, Metro Manila, Philippines.

  
**ATTY. DANILO B. FERNANDO**  
Court of Tax Appeals

Doc. No. 34  
Page No. 4  
Book No. 952  
Series of 2023.

  
**ATTY JASON G. DE BELEN**  
Roll No. 36259  
Adm. No. NP-070 Notary Public  
Notary Public for Quezon City  
My Commission expires on December 31, 2023  
No. 7M Sgt. Borromeo St. cor. Paray Ave., Q.C.  
IBP No. 269495; Q.C.; 1-3-2023  
PTR No. 4097196; Q.C.; 1-3-2023  
MCLE VII-0019570; 5-30-22



REPUBLIC OF THE PHILIPPINES  
**COURT OF TAX APPEALS**  
 QUEZON CITY

**Contract Agreement Form for the Procurement of Goods and Services (Revised)**

**CONTRACT AGREEMENT**

THIS AGREEMENT made on the day of SEP 07 2023 between the **COURT OF TAX APPEALS ("CTA")** created under Republic Act No. 1125, as amended by Republic Act Nos. 9282 and 9503, with principal office address at CTA Building, National Government Center, Agham Road, Diliman, Quezon City (hereinafter called "the Entity") represented by **ATTY. DANILO B. FERNANDO** of the one part and **APEX OFFICE SUPPLIES AND EQUIPMENT TRADING** with office address at 202 Tara Residences, Brgy. Culiati, Quezon City (hereinafter called "the Supplier") represented by **MR. TEDDY JAY T. FULGENCIO** of the other part:

WHEREAS, in accordance with the CTA's Annual Procurement Plan for Goods and Services for FY 2023, the Entity invited Bids for **Bid Project No. CTA BAC1-2023-01** entitled "**Procurement of Information and Communications Technology (ICT) Equipment,**" and has accepted the Bid by the Supplier in Lot B for the supply and delivery of Two (2) Units of Branded and Brand New Laptops in the sum of **One Hundred Fifty-Nine Thousand Six Hundred Pesos (P159,600.00)**, inclusive of all applicable government taxes.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Schedule of Requirements, Technical Specifications and General and Special Conditions of Contract referred to in the Bidding Documents and Supplemental or Bid Bulletin.
2. The following documents as required by the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

a. Philippine Bidding Documents (PBDs):

- i. Schedule of Requirements;
- ii. Technical Specifications;
- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any.

b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

c. Notice of Award of Contract and the Bidder's conforme thereto; and

  
 MYCAH C. GACUMA  
 Witness for Apex Office Supplies and Equipment Trading

  
 MS. AMELITA M. LANDICHO  
 Witness for Court of Tax Appeals

  
 TEDDY JAY T. FULGENCIO  
 Authorized Representative

  
 ATTY. DANILO B. FERNANDO  
 Court of Tax Appeals



- d. Performance Security;
  - e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security shall likewise form part of the Contract.
3. In consideration for the sum of **One Hundred Fifty-Nine Thousand Six Hundred Pesos (P159,600.00)**, inclusive of all applicable government taxes, the Supplier hereby agrees to supply and deliver Two (2) Units of Branded and Brand New Laptops to the CTA in accordance with its Bid.
  4. The Entity agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ATTY. DANILO B. FERNANDO**  
 Executive Clerk of Court IV

for:

**COURT OF TAX APPEALS**

  
**TEDDY JAY T. FULGENCIO**  
 Authorized Representative

for:

**APEX OFFICE SUPPLIES AND EQUIPMENT TRADING**

**SIGNED IN THE PRESENCE OF:**

  
**MS. AMELITA M. LANDICHO**  
 Chief Judicial Staff Officer

  
**MS. MYCAH C. GACUMA**  
 Office Secretary

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES )  
 QUEZON CITY ) S.S.

**BEFORE ME**, personally appeared the following:

**ATTY. DANILO B. FERNANDO**  
 CTA ID No. 0640044  
 Issued on December 2021  
 Issued at Quezon City

**TEDDY JAY T. FULGENCIO**  
 Passport No. P4051774B


known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free will and voluntary act and deed and that of the judicial agency/company they respectively represent.

  
MYCAH C. GACUMA  
Witness for Apex Office Supplies and Equipment Trading


This instrument consists of Three (3) pages including this page, has been signed by the parties and their witnesses on each and every page thereof.

**WITNESS MY HAND AND SEAL**, this 07 SEP 2023, in Quezon City, Metro Manila, Philippines.

Doc. No. 35  
Page No. 7  
Book No. 352  
Series of 2023.

  
**ATTY JASON G. DE BELEN**  
Roli No. 36259  
Adm. No. NP-070 Notary Public  
Notary Public for Quezon City  
My Commission expires on December 31, 2023  
No. 7M Sgt. Borromeo St. cor. Panay Ave., Q.C.  
IBP No. 259495; Q.C.; 1-3-2023  
PTR No. 4007196; Q.C.; 1-3-2023  
MCLE VII-0019570; 5-30-22

  
MS. AMELITA M. LANDICHO  
Witness for Court of Tax Appeals

  
TEDDY JAY T. FULGENCIO  
Authorized Representative

  
ATTY. DANILO B. FERNANDO  
Court of Tax Appeals



REPUBLIC OF THE PHILIPPINES  
COURT OF TAX APPEALS  
QUEZON CITY

Contract Agreement Form for the Procurement of Goods and Services (Revised)

CONTRACT AGREEMENT

THIS AGREEMENT made on the day of SEP 13 2023 between the **COURT OF TAX APPEALS ("CTA")** created under Republic Act No. 1125, as amended by Republic Act Nos. 9282 and 9503, with principal office address at CTA Building, National Government Center, Agham Road, Diliman, Quezon City (hereinafter called "the Entity") represented by **ATTY. DANILO B. FERNANDO** of the one part and **INFOWORX, INC.** with office address at #384-B, E. Rodriguez, Sr. Ave., Brgy. Immaculate Conception, Cubao, Quezon City (hereinafter called "the Supplier") represented by **MR. FREDERICK L. LAO** of the other part:

WHEREAS, in accordance with the CTA's Annual Procurement Plan for Goods and Services for FY 2023, the Entity invited Bids for **Bid Project No. CTA BAC1-2023-01** entitled "**Procurement of Information and Communications Technology (ICT) Equipment**", and has accepted the Bid by the Supplier in Lot G for the supply and delivery of Nine (9) units of Branded and Brand-New Heavy Duty Color Printers in the sum of **Three Hundred Fifty-Nine Thousand Nine Hundred Ten Pesos (P359,910.00)**, inclusive of all applicable government taxes.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Schedule of Requirements, Technical Specifications and General and Special Conditions of Contract referred to in the Bidding Documents and Supplemental or Bid Bulletin.
2. The following documents as required by the Updated 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - a. Philippine Bidding Documents (PBDs):
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any.
  - b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - c. Notice of Award of Contract and the Bidder's conforme thereto; and
  - d. Performance Security;
  - e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security shall likewise form part of the Contract.

*Judith L. Mape*  
JUDITH L. MAPE  
Witness for Infoworx, Inc.

*Amelita M. Landico*  
MS. AMELITA M. LANDICO  
Witness for Court of Tax Appeals

*Frederick L. Lao*  
MR. FREDERICK L. LAO  
General Manager

*Daniilo B. Fernando*  
ATTY. DANILO B. FERNANDO  
Court of Tax Appeals

3. In consideration for the sum of **Three Hundred Fifty-Nine Thousand Nine Hundred Ten Pesos (P359,910.00)**, inclusive of all applicable government taxes, the Supplier hereby agrees to supply and deliver Nine (9) units of Branded and Brand-New Heavy Duty Color Printers to the CTA in accordance with its Bid.
4. The Entity agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ATTY. DANILO B. FERNANDO**  
 Executive Clerk of Court IV

  
**MR. FREDERICK L. LAO**  
 General Manager

for:

**COURT OF TAX APPEALS**

for:

**INFOWORX, INC.**

**SIGNED IN THE PRESENCE OF:**

  
**MS. AMELITA M. LANDICHO**  
 Chief Judicial Staff Officer

  
**MS. JUDITH L. MAPE**  
 Account Manager

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES )  
 QUEZON CITY ) S.S.

**BEFORE ME**, personally appeared the following:

**ATTY. DANILO B. FERNANDO**  
 CTA ID No. 0640044  
 Issued on December 2021  
 Issued at Quezon City

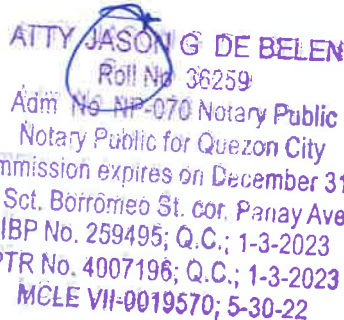
**MR. FREDERICK L. LAO**  
 Passport No. P5890673A

known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free will and voluntary act and deed and that of the judicial agency/company they respectively represent.

This instrument consists of two (2) pages including this page, has been signed by the parties and their witnesses on each and every page thereof.

**WITNESS MY HAND AND SEAL**, this 13 SEP 2023, in Quezon City, Metro Manila, Philippines.

Doc. No. 413  
 Page No. 83  
 Book No. 352  
 Series of 2023.

  
**ATTY. JASON G. DE BELEN**  
 Roll No. 36259  
 Adm. No. NP-070 Notary Public  
 Notary Public for Quezon City  
 My Commission expires on December 31, 2023  
 No. 7M Sgt. Bórrómeo St. cor. Panay Ave., Q.C.  
 IBP No. 259495; Q.C.; 1-3-2023  
 PTR No. 4007196; Q.C.; 1-3-2023  
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