



REPUBLIC OF THE PHILIPPINES
COURT OF TAX APPEALS
QUEZON CITY

REQUEST FOR QUOTATION

The Court of Tax Appeals Bids and Awards Committee 1 (BAC1) through the Human Resource Division, invites all registered suppliers and interested parties to participate and submit their lowest price quotation for the Lease of Venue for the CTA Tenpin Bowling Tournament:

Name of Project	:	Half Day Lease of Venue for the CTA Tenpin Bowling Tournament
Approved Budget for Contract	:	PhP22,900.00

All quotations should be accomplished in the technical specifications attached as "Annex A". Deadline of submission is on or before 10:00 a.m. of May 29, 2017 and may be submitted manually, email or through facsimile to the Human Resource Division, 2nd Floor, CTA Building I, Agham Road, Diliman, Quezon City.

Contact Person : Ms. Anne Benita S. Austin
Member, BAC1 Secretariat
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Atty. Danilo B. Fernando
Chairperson, BAC1

Dir. Elsie R. Tiauzon-Forteza
Vice-Chairperson, BAC1

Atty. Jesus P. Inocando, Jr.
Regular Member, BAC1

Atty. Ma. Victoria P. Dural
Provisional Member, BAC1

Mr. Vicente G. Clemente
Provisional Member, BAC1

Annex "A"
TECHNICAL SPECIFICATIONS
Half Day Lease of Venue for the CTA Tenpin Bowling Tournament

INSTRUCTIONS			
1. Accomplish this RFQ correctly and accurately			
2. Do not alter the contents of this form in any way,			
Item Description	Compliance		Remarks
	YES	NO	
I. Availability: June 15, 2017, from 11:00 a.m. to 5:00 p.m.	[]	[]	
II. Location: within Quezon City	[]	[]	
III. Scope: 1. Spacious venue that can accommodate minimum of 140 persons 2. Tenpin bowling 3. Bowling lanes requirement: Bowling tournament consists of four (4) teams and three (3) rounds as follows: a. 1 st round - Sixteen (16) bowling lanes for 140 players or 35 players per team b. 2 nd round - Eight (8) bowling lanes for 40 players or 10 players per team c. 3 rd round - Four (4) bowling lanes for 20 players or 5 players per team	[]	[]	
IV. Rental of 140 bowling shoes	[]	[]	
V. Eligibility Requirements Enclosed/Submit a copy of the following: 1. Mayor's Business Permit 2. PhilGEPS Registered Registration 3. Income/Business Tax Return	[]	[]	

Please quote your best offer based on the following:

	Rate	No.	Total
Bowling rate per head/game			
Bowling Shoe			
Grand Total			

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in the Philippine peso shall include all taxes, duties, and/or levies payable.
4. Award of the contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by your or any of your duly authorized representative/s.
6. The CTA shall have the right to inspect and/or to test the goods to conform their conformity to the technical specifications.
7. The CTA shall prefer send bill arrangements for payment. In lieu of send bill arrangement, advance payment of fifty percent (50%) of the total contract price may be made by the CTA before the date of the event with the remaining 50% to be paid on the day of the event.

CONFORME:

Authorized Representative Signature Over Printed Name

Designation: _____

Name of Company: _____

Address: _____

Contact No.: _____