

## REQUEST FOR QUOTATION

The Court of Tax Appeals Bids and Awards Committee 1 (BAC1) through the Human Resource Division, invites all registered suppliers and interested parties to participate and submit their lowest price quotation for the Lease of Venue for the CTA Tenpin Bowling Tournament:

Name of Project	:	One (1) day Lease of Venue for the CTA Tenpin Bowling Tournament
Approved Budget for Contract	:	PhP23,700.00

All quotations should be accomplished in the technical specifications attached as "Annex A". Deadline of submission is on or before 10:00 a.m. of **MAY 18 2018** and may be submitted manually, email or through facsimile to the Human Resource Division, 2<sup>nd</sup> Floor, CTA Building I, Agham Road, Diliman, Quezon City.

Contact Person : Mr. Marvin Joseph M. Hebron  
Contact No. : 920-4249 loc. 203  
Fax No. : 927-2398  
Email Address : mjhebron@yahoo.com

### ON LEAVE

Atty. Danilo B. Fernando  
Chairperson, BAC1

Dir. Elsie R. Tiauzon-Forteza  
Vice-Chairperson, BAC1

Atty. Jesus P. Inocando, Jr.  
Regular Member, BAC1

Atty. Ma. Victoria P. Dural  
Provisional Member, BAC1

Mr. Vicente G. Clemente  
Provisional Member, BAC1

Annex "A"  
**TECHNICAL SPECIFICATIONS**  
 One (1) day Lease of Venue for the CTA Tenpin Bowling Tournament

INSTRUCTIONS			
1. Accomplish this RFQ correctly and accurately			
2. Do not alter the contents of this form in any way,			
Item Description	Compliance		Remarks
	YES	NO	
I. <b>Availability:</b> June 8, 2018 1:00 p.m. to 7:00 p.m.	[ ]	[ ]	
II. <b>Location:</b> within Quezon City	[ ]	[ ]	
III. <b>Scope:</b>			
1. Spacious venue that can accommodate minimum of 120 persons	[ ]	[ ]	
2. Tenpin bowling	[ ]	[ ]	
3. Bowling lanes requirement: Bowling tournament consists of four (4) teams and three (3) rounds as follows:	[ ]	[ ]	
a. 1 <sup>st</sup> round – at least eight bowling lanes for 120 players or 30 players per team	[ ]	[ ]	
b. 2 <sup>nd</sup> round – eight (8) bowling lanes for 40 players or 10 players per team	[ ]	[ ]	
c. 3 <sup>rd</sup> round – four (4) bowling lanes for 20 players or 5 players per team	[ ]	[ ]	
IV. Rental of 120 bowling shoes	[ ]	[ ]	
V. <b>Eligibility Requirements</b> Enclosed/Submit a copy of the following:	[ ]	[ ]	
1. PhilGEPS Registration Number	[ ]	[ ]	
2. Mayor's/Business Permit	[ ]	[ ]	
3. Income/Business Tax Return	[ ]	[ ]	

Please quote your best offer based on the following:

	Rate	No.	Total
Bowling rate per head/game			
Bowling Shoe			
<b>GrandTotal</b>			

## TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in the Philippine peso shall include all taxes, duties, and/or levies payable.
4. Award of the contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initiated by your or any of your duly authorized representative/s.
6. The CTA shall have the right to inspect and/or to test the goods to conform their conformity to the technical specifications.
7. The CTA shall prefer send bill arrangements for payment. In lieu of send bill arrangement, advance payment of fifty percent (50%) of the total contract price may be made by the CTA before the date of the event with the remaining 50% to be paid after the event.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open it.

### CONFORME:

\_\_\_\_\_  
Authorized Representative Signature Over Printed Name

Designation: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_