

INVITATION FOR NEGOTIATION

Negotiation of Bid Project No. CTABAC1-2023-01, “Procurement of Information and Communications Technology (ICT) Equipment (for Lots E and H)” under Section 53.1-Two-Failed Biddings

1. The Court of Tax Appeals (CTA), through the Government of the Philippines, intends to apply the sum of **One Million Eighty-Five Thousand Pesos (Php1,085,000.00)**, inclusive of all government taxes, being the Approved Budget for the Contract (ABC) to payments under the Contract for the Negotiation of Bid Project No. CTABAC1-2023-01, “Procurement of Information and Communications Technology (ICT) Equipment (for Lots E and H)” pursuant to Section 53.1-Two-Failed Biddings of the 2016 Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184.
2. Interested bidders who are legally, technically, and financially capable suppliers are invited to **negotiate** with the CTA, through its Bids and Awards Committee 1 (BAC 1), for the procurement of Bid Project No. CTABAC1-2023-01, “Procurement of Information and Communications Technology (ICT) Equipment (for Lots E and H)”, having several lots specified as follows:

Item	Description	Quantity	Approved Budget for the Contract
Lot E	Procurement of Projectors and Dot Matrix Printer		
Item 1.	Branded and Brand-New Projectors	Three (3) units	₱315,000.00
Item 2.	Branded and Brand-New Dot Matrix Printer	One (1) unit	₱50,000.00
	Procurement of Server		
Lot H	Branded and Brand-New Rack Mount Server	One (1) unit	₱720,000.00
Total Approved Budget for the Contract (ABC)			₱1,085,000.00

3. Interested bidders may submit a proposal on any of the lots or both lots, and evaluation thereon will be undertaken on a per lot basis. Bids received in excess of the corresponding amount of specific lots shall be automatically rejected at the opening of the best and final offer.
4. Delivery of the Goods is required **within Sixty (60) calendar days from receipt of Notice to Proceed** and as specified in the Schedule of Requirements.
5. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
6. Prospective Bidders may obtain further information from the CTA Bids and Awards Committee 1 (BAC 1) Secretariat and inspect the Request for Quotation at the address given below during weekdays from 9:00 a.m. to 3:00 p.m., subject to the condition that the CTA is physically open.

7. The CTA Bids and Award Committee 1 (BAC 1) will hold a **NEGOTIATION on December 5, 2023, 1:30 p.m.** at the CTA Multi-Purpose Hall (MPH), 5th Floor, CTA Building II, Agham Road, National Government Center, Diliman, Quezon City.
8. The best and final offer together with the eligibility, and technical documents (under the Checklist of Requirements for Bidders as attached in this Request for Quotation) must be duly sealed in one envelope and must be duly received by the BAC 1 Secretariat through manual submission at the office address indicated below on or before **December 12, 2023, 12:00 noon**. **Late bids shall not be accepted.**
9. The opening of the best and final offer shall be on **December 12, 2023, 1:00 p.m.** at the *En Banc* Conference Room, 3rd Floor, CTA Building I, Agham Road, National Government Center, Diliman, Quezon City. The best and final offer will be opened in the presence of the Bidder's representatives who choose to physically attend the activity.
10. Bidders who will visit the CTA to obtain further information, inspect or acquire the Request for Quotation, attend the Negotiation, submit their Bids, or attend the opening of the best and final offer must comply with the existing CTA Health Protocol and Measures to be allowed access to the Procuring Entity's premises.
11. The CTA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 Revised IRR of RA No. 9184, without thereby incurring any liability to the affected Bidder or Bidders.
12. For further information, please refer to:

Mr. Isidro C. Barredo, Jr.
Head, CTA BAC 1 Secretariat
Court of Tax Appeals
Ground Floor, CTA Building I,
Agham Road, National Government Center,
1104 Diliman, Quezon City
Telephone Number: (632) 8920 4249 loc 209
Email Address: bac1.cta@judiciary.gov.ph
Website Address: cta.judiciary.gov.ph

November 28, 2023, Quezon City.

SGD
DANILO B. FERNANDO
Chairperson
CTA Bids and Awards Committee 1

REQUEST FOR QUOTATION

Negotiation of Bid Project No. CTABAC1-2023-01, “Procurement of Information and Communications Technology (ICT) Equipment (for Lots E and H)” under Section 53.1-Two-Failed Biddings

Date : _____
RFQ No : _____

Name of the Company: _____
Address: _____
Business Permit No.: _____
TIN No.: _____
PhilGEPS Registration No.: _____

The Court of Tax Appeals (CTA), through the Government of the Philippines, intends to apply the sum of **One Million Eighty-Five Thousand Pesos (Php1,085,000.00)**, inclusive of all government taxes, being the Approved Budget for the Contract (ABC) to payments under the Contract for the Negotiation of Bid Project No. CTA BAC1-2023-01, “Procurement of Information and Communications Technology (ICT) Equipment (for Lots E and H)” pursuant to Section 53.1-Two-Failed Biddings of the 2016 Revised Implementing Rules and Regulations of Republic Act (R.A.) No. 9184.

Subject to the General Terms and Conditions provided at the dorsal portion of this Request for Quotation, please submit your best and final offer and compliance with the attached Technical Specifications and Schedule of Requirements and copies of the eligibility documents duly signed by you or your authorized representative not later than **December 12, 2023, 12:00 p.m.** for the following lots:

Item	Description	Quantity	Approved Budget for the Contract
Lot E	Procurement of Projectors and Dot Matrix Printer		
Item 1.	Branded and Brand-New Projectors	Three (3) units	₱315,000.00
Item 2.	Branded and Brand-New Dot Matrix Printer	One (1) unit	₱50,000.00
	Procurement of Server		
Lot H	Branded and Brand-New Rack Mount Server	One (1) unit	₱720,000.00
Total Approved Budget for the Contract (ABC)			₱1,085,000.00

Interested bidders may submit a proposal on any of the lots, and evaluation will be undertaken on a per lot basis. Bids received in excess of the Approved Budget for the Contract of specific lots shall be automatically rejected at opening of the final offer.

The following documents are required to be submitted along with this **Request for Quotation** on the specified deadline abovementioned, to wit:

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|--|
| <ol style="list-style-type: none">1. Mayor’s/Business Permit;2. Valid and updated PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;3. Notarized Omnibus Sworn Statement (with Secretary’s Certificate, if a corporation or Certificate of Partnership Resolution, if a partnership); and4. Latest income and business tax returns within the last six (6) months preceding the date of bid submission. |
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After having carefully read and accepted the Technical Specifications, General Terms and Conditions and Schedule of Requirements, I/We submit our best and final offer for the following lots:

Item	Description	Quantity	Approved Budget for the Contract	Best and Final Offer <i>(Amount to be filled by Supplier)</i>
Lot E	Procurement of Projectors and Dot Matrix Printer			
Item 1.	Branded and Brand-New Projectors	Three (3) units	₱315,000.00	
Item 2.	Branded and Brand-New Dot Matrix Printer	One (1) unit	₱50,000.00	
	Procurement of Server			
Lot H	Branded and Brand-New Rack Mount Server	One (1) unit	₱720,000.00	
TOTAL				

It is understood that the above-quoted offer is inclusive of all costs and applicable government taxes.

(Signature over Printed Name of Authorized Representative)

(Company Name)

(Telefax No. (Landline and/or Cellphone) and E-mail Address)

I. SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as days stipulate hereafter a delivery date which is the date of delivery to the project site.

Lot and Item Number	Description	Quantity	Delivered, Days
Lot E	Procurement of Projectors and Dot Matrix Printer		
Item 1.	Complete Supply and Delivery of Branded and Brand-New Projectors	Three (3) units	Within Sixty (60) calendar days from receipt of Notice to Proceed
Item 2.	Complete Supply and Delivery of Branded and Brand-New Dot Matrix Printer	One (1) unit	Within Sixty (60) calendar days from receipt of Notice to Proceed
	Procurement of Server		
Lot H	Complete Supply and Delivery of Branded and Brand-New Rack Mount Server	One (1) unit	Within Sixty (60) calendar days from receipt of Notice to Proceed

I hereby certify to comply and deliver all the above requirements:

Name of Company/Bidder	Signature over Printed Name of Representative	Date
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I hereby certify to comply with and deliver the above requirements with respect to: (please check the appropriate box/es)

- Lot E. Procurement of Projectors and Dot Matrix Printer
- Lot H. Procurement of Server

II. TECHNICAL SPECIFICATIONS

Bidders must state either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

LOT E. Procurement of Projectors and Dot Matrix Printer

Item 1. Branded and Brand-New Projectors		
Description	Minimum Technical Specifications	Statement of Compliance (State “Comply”/” Not Comply”)
Projection Technology	RGB Liquid Crystal	
LCD Size Resolution	0.62” (C2 Fine) Full HD (1080p)	
F-Number Focal Length Zoom Ratio	1.51 - 1.77 18.2 - 29.1 mm 1.0 - 1.62	
Lightsource Type Life	Laser Diode At least 20,000 hours (Normal)	
Brightness	At least 4,500 lm	
Contrast Ratio	2,500,000:1	
Connectivity	2 x HDMI 2 x USB 1 x Ethernet 1 x Wireless	
Dimension (D x W x H)	12.8” x 4.1” x 11.7”	
Weight	Approx 4.3kg	
Fan Noise (Normal / Eco)	Must not be more than 37dB / 27dB	
Accessories	2 x 5 meters heavy duty HDMI cable 2 x 20 meters heavy duty HDMI cable 1 x Metal tripod projector table stand (Min./max. height: 100/180 cm, Tray size: 240 mm x 330 mm) 1 x Power cord 1 x Carrying case 1 x Remote Control with batteries 1 x Projector Screen 1 x Wireless presenter (Branded) 1 x 4-ports HDMI splitter	

Green Certifications	Must have Green Certification Programs or Ecolabel	
Warranty	Should be covered by at least One (1) year service and hardware warranty	

I hereby certify to comply and deliver all the above requirements:

Name of Company/Bidder Signature over Printed Name of Date

Item 2. Branded and Brand-New Dot Matrix Printer		
Description	Minimum Technical Specifications	Statement of Compliance (State "Comply"/" Not
Printer Technology Printing Method Number of Pins in head Print Direction Control Code	Must be Impact dot matrix Must be Twenty-four (24) Bi-direction with logic seeking ESC/P2, IBM PPDS emulation	
Printer Speed High Speed Draft 10/12cpi Draft 10/12/15 cpi	480/576 cps 360/432/540 cps	
Printable Columns Pitch 10/12/15/17/20 cpi	136/163/204/233/272 cpl	
Paper Handling Line Spacing	Must be 4.23mm (1/6") or programmable in increments of 0.0706mm (1/360")	
Acoustic Noise	54 dB	
Input Data Buffer	128 KB	
Interface	1 x Bi-directional parallel interface (IEEE-1284 nibble mode supported) 1 x USB 2.0 (Full Speed)	
Control Panel	6 switches and 10 LEDs	
Software Compatibility	Compatible with the latest Microsoft windows operating system	
Accessories	Power cord and USB cord 2.0	
Green Certification	Must have Green Certification Programs or Ecolabel	
Warranty	Should be covered by at least One (1) year service and hardware warranty	

I hereby certify to comply and deliver all the above requirements:

Name of Company/Bidder Signature over Printed Name of Date

LOT H. Procurement of Server

Item. 1. Branded and Brand-New Rack Mount Server		
Description	Minimum Technical Specifications	Statement of Compliance (State "Comply"/"Not Comply")
Processor	At least 2.1 GHz, 20M Cache 8 Cores, 16 Threads	
Chipset	Same brand series of chipset	
System Management	Must have a systems management for monitoring, controlling and managing computer systems and network	
Memory	4 x 16Gb DDR4 RDIMM, Dual Rank	
Storage	At least 5 x 600GB 10K RPM SAS 12Gbps, 2.5" Hot-plug Hard Drive	
Storage Controller	Integrated RAID	
Optical Drive	DVD+/-RW, SATA, Internal	
Drive Bays	At least Five (5)	
Power	Redundant, 2 x 750 Watts, hot-plug Power Supply	
Interface	At least 2 x 1GbE ports	
Form Factor	Rack 2U SFF with Rail Kit	
RAID	Must support RAID Standard	
Accessories	1 x Wired Optical Wheel Mouse (Same brand) 1 x Wired Keyboard (Same brand) 1 x Rackmount power strip surge protection 1 x Optical mouse pad	
Warranty (Parts and Service)	At least Three (3) year standard manufacturer' warranty	
The equipment must not be in End of Life		

I hereby certify to comply and deliver all the above requirements:

Name of Company/Bidder

Signature over Printed Name of

Date

III. GENERAL TERMS AND CONDITIONS

1. Suppliers shall provide correct and accurate information in this form.
2. The price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all applicable government taxes, duties and/or levies payable.
4. Suppliers may submit a proposal on any of the lots, and evaluation will be undertaken on a per lot basis. Quotations exceeding the Approved Budget for the Contract for each of the items shall be rejected.
5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
6. Award of Contract shall be made to the lowest quotation which complies with the technical specifications and other terms and conditions stated therein.
7. Representatives from the Management Information Systems Division (MISD), and Procurement and Property Management Division (PPMD) shall have the right to evaluate, inspect and/or test the goods to confirm their conformity with the technical specifications and term of reference.
8. To guarantee the faithful performance by the winning supplier of its obligation under the contract, it shall post a performance security prior to the signing of the contract in an amount not less than the required percentage of the total contract price in any of the forms prescribed in Section 39 of the 2016 IRR of R.A. 9184. In case of surety bond, it must be accompanied with a Certification issued by the Insurance Commission certifying that the surety company or insurance company is authorized to issue such security for the said procurement project.
9. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of goods/services not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Payment shall be made after complete delivery and upon submission of the required documents, i.e delivery receipt, slip order, and/or billing statement, by the winning supplier.
11. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 Revised IRR of RA No. 9184. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual. The obligation for warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract have been fully satisfied.
12. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to the award of contract, without thereby incurring any liability to the affected Suppliers.

(Sample Form)

Omnibus Sworn Statement (Revised)
[shall be submitted with the Offer]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

SUBSCRIBED AND SWORN to before me this ____ day of _____ at _____, Affiant having exhibited to me his Identification No. _____ issued at _____ on _____.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.