



Republic of the Philippines
COURT OF TAX APPEALS
 Quezon City

APPROVED FOR POSTING

FROM : _____

TO : _____

Approved By: _____

REQUEST FOR QUOTATION

Date: **November 22, 2022**

RFQ No.: **12-2022**

Name of Company : _____
 Address : _____
 Business Permit No. : _____
 TIN No. : _____
 PhilGEPS Registration No.: _____

The Court of Tax Appeals (CTA) intends to procure **FINGERPRINT/FACE RECOGNITION SECURITY LOCK SYSTEM AND ENTRANCE DOOR INTRUSION ALARM SYSTEM** through Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, as amended.

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation (RFQ).

Submit your quotation duly signed by you or your authorized representative and copies of the following eligibility requirements not later than **November 25, 2022**:

1. Mayor's/Business Permit;
2. PhilGEPS Registration Number or PhilGEPS Registration Certificate;
3. Income/Business Tax Returns; and
4. Notarized Omnibus Sworn Statement (with Secretary's Certificate if Corporation or Certificate of Partnership Resolution if Partnership).

Open quotations may be submitted at the address indicated below or send thru email at psd.cta@judiciary.gov.ph or ppmd.cta@gmail.com.

ANNE BENITA S. AUSTIN
ANNE BENITA S. AUSTIN
 Chief Judicial Staff Officer

Procurement and Property Management Division

After having carefully read and accepted the Terms and Conditions attached to this RFQ, I/WE submit our price quotation for the item/s, inclusive of all applicable government taxes, as follows:

Description	Quantity	Approved Budget for the Contract	OFFER		
			Quantity	Unit Price	Total Price
1. FINGERPRINT/FACE RECOGNITION SECURITY LOCK SYSTEM	13 units	₱325,000.00			

Procurement and Property Management Division, Court of Tax Appeals, National Government Center,
 1104 Agham Road, North Triangle, Diliman, Quezon City Telefax No.: 8 920 2552
 Email address: psd.cta@judiciary.gov.ph or ppmd.cta@gmail.com

TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (Please indicate by a checkmark)		REMARKS (If any)
	YES	NO	
Verification Mode: Fingerprint or face recognition Capacity: At least 1000 facial template for face recognition or at least 1000 template for fingerprint capacity Communication: TCP/IP, USB Host Display: At least 2" TFT-LCD touch screen Power: 12VDC, <500mA Operating Temperature: -10°C up to 50°C Others: High identification rate towards dry, wet and rough fingers Other requirement: Stand-alone (independent) installation/set-up.			

Description	Quantity	Approved Budget for the Contract	OFFER		
			Quantity	Unit Price	Total Price
2. ENTRANCE DOOR INTRUSION ALARM SYSTEM	16 units	₱400,000.00			
TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (Please indicate by a checkmark)		REMARKS (If any)		
	YES	NO			
Sensor type: Alarm Alarm type: Sound Material: Plastic Color: Any Size: At least 2.5 x 1.3 x 0.8 inch Others: Super loud 95 dB alarm or higher Dustproof and insect proof Easily mounted by adhesive Type to window or door Magnetic sensor switches which detect entry Operated by 3 pieces of 1.5V LR44 / AG 13 Button cell Other requirement: Stand-alone (independent) installation/set-up.					

 Signature over Printed Name

 Telefax No. (Landline and/or Cellphone)

 E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineation, erasure or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. Award of Contract shall be made to the bidder with the lowest offer which complies with the technical specifications and terms and conditions stated herein.
7. The item/s and/or service/s shall be delivered within thirty (30) days from receipt of Purchase Order. Replacement of defective item is seven (7) days upon delivery.
8. Representatives from the General Services Division (GSD) and Procurement and Property Management Division (PPMD) shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications
9. Payment shall be made within seven (7) days upon receipt of the good/s and/or service/s and demand for payment after the aforementioned inspection by the GSD and PPMD. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the Contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the Contract, without prejudice to other courses of action and remedies open to it.
10. The goods shall be covered by a one (1) year service and goods warranty. The obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract have been fully meet.
11. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to the award of Contract, without thereby incurring any liability to the affected suppliers.