



Republic of the Philippines
COURT OF TAX APPEALS
 Quezon City

APPROVED FOR POSTING

FROM : _____
 TO : _____

Approved By: _____

REQUEST FOR QUOTATION

Date: **June 7, 2023**

RFQ No.: **20-2023**

Name of Company : _____
 Address : _____
 Business Permit No. : _____
 TIN No. : _____
 PhilGEPS Registration No.: _____

The Court of Tax Appeals (CTA) intends to procure **QUADRIVALENT INFLUENZA VACCINE** through Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, as amended.

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation.

Submit your quotation duly signed by you or your authorized representative and copies of the following eligibility requirements not later than **June 13, 2023**:

1. Mayor's/Business Permit;
2. PhilGEPS Registration Number or PhilGEPS Registration Certificate; and
3. Notarized Omnibus Sworn Statement (with Secretary's Certificate if Corporation or Certificate of Partnership Resolution if Partnership).

Open quotations may be submitted at the address indicated below or send thru email at ppmd.cta@judiciary.gov.ph or ppmd.cta@gmail.com

ANNE BENITA S. AUSTIN
ANNE BENITA S. AUSTIN
 Chief Judicial Staff Officer

Procurement and Property Management Division

After having carefully read and accepted the Terms and Conditions attached to this RFQ, I/WE submit our price quotation for the item/s, inclusive of all applicable government taxes, as follows:

Description	Quantity	Approved Budget for the Contract	OFFER		
			Quantity	Unit Price	Total Price
QUADRIVALENT INFLUENZA VACCINE	258 pcs	₱219,300.00			

TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (Please indicate by a checkmark)		REMARKS (If any)
	YES	NO	
<p>1.) 258 pcs of .5 ml Pre-Filled Syringes (PFS) of Quadrivalent Influenza Vaccine</p> <p>2.) Contains the WHO (World Health Organization) recommended strains (Southern Hemisphere) for the season 2023 as follows:</p> <ul style="list-style-type: none"> > A/Sydney/5/2021 (H1N1) pdm09 - like virus > A/Darwin/9/2021(H3N2) - like virus > B/Austria/1359417/2021 (B/Victoria lineage) - like virus > B/Phuket/3073/2013 (B/Yamagata lineage) - like virus <p>3.) The distributor / sub-distributor should submit the FDA Certificate of Product Registration (CPR) of the product to be used specifically for the agency;</p> <p>4.) The product must be maintained in cold chain storage during delivery.</p> <p>5.) All needles of pre-filled syringes should be extremely sharp;</p> <p>6.) The distributor / sub-distributor should provide the following:</p> <ul style="list-style-type: none"> -Medical team -The Team consisting of one physician and one nurse should undergo Rapid Antigen test 24 hours prior to the scheduled vaccination. Test should show negative results. Result should be presented to the CTA Medical Clinic on the first day of vaccination. -The team should wear their PPEs or white medical coat and mask during vaccination. -The team should be asymptomatic. -Consent forms -Cotton balls -Alcohol - Sterilized Plastic Strips -Vaccination cards -Sharps container <p>7.) Vaccination will be a four (4)- day schedule, with 2 consecutive working days on the first week and 2 consecutive days on the following week, with 78 recipients on the 1st day, and 60 recipients each on the second day; third day; and fourth day.</p>			

<p>8.) Un-administered vaccines on the first day will be indorsed back to the supplier for safekeeping to be delivered back in addition to the 60 PFS on the 2nd vaccination day. The same will apply for the unadministered vaccines on the second and third day to be delivered back in addition to the 60 PFS each on the 3rd and 4th vaccination day.</p>			
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Signature over Printed Name

Telefax No. (Landline and/or Cellphone)

E-mail Address

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineation, erasure or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the technical specifications and other terms and conditions stated herein.
7. The item/s and/or services shall be delivered to the Court of Tax Appeals within five (5) days from receipt of purchase order. Payment shall be made within seven (7) days upon receipt of the good/s and/or service/s and demand for payment.
8. Representatives from the Medical Division (MD) and Procurement and Property Management Division (PPMD) shall have the right to inspect and/or to test the goods to confirm their compliance with the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods/services not delivered within the prescribed delivery period shall be imposed per day of delay. The CTA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. The obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
11. The CTA reserves the right to accept or reject any offer, to annul the procurement process, and to reject offers at any time prior to award of contract, without thereby incurring any liability to the affected Supplier.