



Court of Tax Appeals
Agham Rd., North Triangle, Diliman, Quezon City

PURCHASE ORDER

Supplier : JAJA TRADING	P. O. No. : 2022-03-053
Address : 111 8TH Avenue, Grace Park Caloocan City	Date : March 31, 2022
Tel. No. : 8536-6379	Mode of Procurement :
TIN : 241-522-251-000	Small Value Procurement
PRN : 2011-78243	

Madam:

Please furnish this Office the following items subject to the terms and conditions contained herein and RFQ No. 02-2022

Place of Delivery: COURT OF TAX APPEALS	Payment: 5 days after receipt of goods and demand for payment
Date of Delivery : Within 25 days from receipt of P.O.	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
pieces	2022 Women's Month Advocacy T-shirt	300	₱ 235.00	₱ 70,500.00
pieces	Advocacy Umbrella (Technical Specifications as per Request for Quotation No. 02-2022) ***Nothing Follows***	300	215.00	64,500.00
ONE HUNDRED THIRTY-FIVE THOUSAND PESOS ONLY				₱ 135,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period of one (1) year. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract have been fully met.

Very truly yours,

[Signature]
ANNE BENITA S. AUSTIN
Chief Judicial Staff Officer
Procurement & Property Management Division

Recommending Approval

Bids and Awards Committee 1

[Signature]
ATTY. DANILO B. FERNANDO
Chairperson

[Signature]
ELSIE R. TIAUZON-FORTEZA
Vice-Chairperson

[Signature]
ATTY. JESUS P. INOCANDO, JR.
Regular Member

[Signature]
ATTY. CLIFFORD P. TORRALBA
Provisional Member

[Signature]
ATTY. MA. VICTORIA P. DURAL
Provisional Member

[Signature]
VICENTE G. CLEMENTE
Provisional Member

CONFORME:

[Signature]
Apr 25, 2022
Signature over Printed Name of Supplier/Date

APPROVED:

[Signature]
ROMAN G. DEL ROSARIO
Presiding Justice

Fund Cluster: 011 011 01
Funds Available: ₱ 135,000.00
[Signature]
AMELITA M. LANDICHO
Chief Judicial Staff Officer, Accounting Division

ORS/BURS No.: 02-010101-2022-04-205
Date of the ORS/BURS: APR 01 2022
Amount : Php 135,000.00