



COURT OF TAX APPEALS
Agham Rd., North Triangle, Diliman, Quezon City

PURCHASE ORDER

Supplier : HANAYA STYLE TRADING	P. O. No. : 2022-06-101
Address : New #3 B2 L2 PH2-A, Sta. Barbara Villas II, Silangan, San Mateo	Date : June 07, 2022
Tel. No. : 02-86334043 / 0917-548-1983	Mode of Procurement :
TIN : 236-550-124-000	Small Value Procurement
PRN : 2016-174716	

Sir:
Please furnish this Office the following items subject to the terms and conditions contained herein and in the RFQ No. 06-2022

Place of Delivery: COURT OF TAX APPEALS	Payment: within seven (7) days upon receipt of goods and demand for payment
Date of Delivery : within forty-five (45) working days from receipt of Purchase Order	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
piece	CORPORATE JACKET (Technical Specifications as per RFQ No. 06-2022) ***Nothing Follows***	302	P 950.00	P 286,900.00
TWO HUNDRED EIGHTY-SIX THOUSAND NINE HUNDRED PESOS ONLY				P 286,900.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period of one (1) year. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract have been fully met.

Very truly yours,

ANNE BENITA S. AUSTIN
ANNE BENITA S. AUSTIN
Chief Judicial Staff Officer
Procurement & Property Management Division

Recommending Approval

Bids and Awards Committee 1

Daniilo B. Fernando
ATTY. DANILO B. FERNANDO
Chairperson

Elsie R. Tiauzon-Forteza
ELSIE R. TIAUZON-FORTEZA
Vice-Chairperson

Jesus P. Inocando, Jr.
ATTY. JESUS P. INOCANDO, JR.
Regular Member

Clifford P. Torralba
ATTY. CLIFFORD P. TORRALBA
Provisional Member

Ma. Victoria P. Dural
ATTY. MA. VICTORIA P. DURAL
Provisional Member

Vicente G. Clemente
VICENTE G. CLEMENTE
Provisional Member

CONFORME:

Jaylord M. Mutia
JAYLORD M. MUTIA 6-13-22
Signature over Printed Name of Supplier/Date

APPROVED:

Roman G. Del Rosario
ROMAN G. DEL ROSARIO
Presiding Justice
Court of Tax Appeals

Fund Cluster: 011 011 01

Funds Available: ₱ 286,900.00

Amelita M. Landicho
AMELITA M. LANDICHO
Chief Judicial Staff Officer, Accounting Division

ORS/BURS No.: 02-0110101-2022-06-405

Date of the ORS/BURS: 6/8/2022

Amount : Php 286,900.00