



COURT OF TAX APPEALS
Agham Rd., North Triangle, Diliman, Quezon City

PURCHASE ORDER

Supplier : GRAFIQ ADVERTISING SYSTEM CORPORATION	P. O. No. : 2023-01-005
Address : No. 124-A Sct. Limbaga, Brgy. Sacred Heart, Quezon City	Date : January 20, 2023
Tel. No. : 8732-8223	Mode of Procurement :
TIN : 010-322-822-000	<i>Small Value Procurement</i>
PRN : 2020-310189	

Madam:

Please furnish this Office the following items subject to the terms and conditions contained herein and in the RFQ No. 14-2022

Place of Delivery: COURT OF TAX APPEALS	Payment: within seven (7) days after receipt of goods and demand for payment
Date of Delivery : within thirty (30) days from receipt of P.O.	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
piece	T-SHIRTS	289	P 295.00	P 85,255.00
piece	TOTE BAG	300	145.00	43,500.00
	(Technical Specifications as per RFQ No. 14-2022) ***Nothing Follows***			

ONE HUNDRED TWENTY-EIGHT THOUSAND SEVEN HUNDRED FIFTY-FIVE PESOS ONLY P 128,755.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall only be released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract have been fully met.

Very truly yours,

ANNE BENITA S. AUSTIN
ANNE BENITA S. AUSTIN
Chief Judicial Staff Officer
Procurement & Property Management Division

Recommending Approval

BIDS AND AWARDS COMMITTEE 1

Daniilo B. Fernando
ATTY. DANILO B. FERNANDO
Chairperson

Elsie R. Tinuzon-Forteza
ELSIE R. TINUZON-FORTEZA
Vice-Chairperson

Atty. Jesus P. Inocando, Jr.
ATTY. JESUS P. INOCANDO, JR.
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Atty. Clifford P. Torralba
ATTY. CLIFFORD P. TORRALBA
Provisional Member

Atty. Ma. Victoria P. Dural
ATTY. MA. VICTORIA P. DURAL
Provisional Member

Vicente G. Clemente
VICENTE G. CLEMENTE
Provisional Member

CONFORME:

Sheryl J. Pungag
SHERYL J. PUNGA G
Signature over Printed Name of Supplier/Date
1/20/23

APPROVED:

Roman G. Del Rosario
ROMAN G. DEL ROSARIO
Presiding Justice

Fund Cluster: 011 011 01
Funds Available: ₱ 128,755.00
Amelita M. Landicho
AMELITA M. LANDICHO
Chief Judicial Staff Officer, Accounting Division

ORS/BURS No.: 02-01000-2022-01-01-01-01
Date of the ORS/BURS: JAN 20 2023
Amount : Php 128,755.00