



**COURT OF TAX APPEALS**  
Agham Rd., North Triangle, Diliman, Quezon City

**PURCHASE ORDER**

<b>Supplier :</b> FISHER RETAIL, INC.	<b>P. O. No. :</b> 2023-06-123
<b>Address :</b> 42 General Lim St., Brgy. Sta. Cruz, Quezon City	<b>Date :</b> June 14, 2023
<b>Tel. No. :</b> 0933-8207132	<b>Mode of Procurement :</b>
<b>TIN :</b> 008-419-028-000	<b>Small Value Procurement</b>
<b>CRN :</b> 201812644601719725630	

Madam:  
Please furnish this Office the following items subject to the terms and conditions contained herein and in RFQ No. : 017-2023

<b>Place of Delivery:</b> COURT OF TAX APPEALS	<b>Payment:</b> within seven (7) days after delivery of goods and demand for payment
<b>Date of Delivery :</b> June 16, 2023 (Friday) (11:00 a.m. for packed lunch & 2:00 p.m. for PM snacks)	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
pax	PACKED LUNCH & PM SNACKS (Technical Specifications as per RFQ No.: 17-2023) ***Nothing Follows***	370	₱ 940.00	₱ 347,800.00
<b>THREE HUNDRED FORTY-SEVEN THOUSAND EIGHT HUNDRED PESOS ONLY</b>				<b>₱ 347,800.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in an amount equivalent to one percent (1%) of the total contract price. The said amount shall be only released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract have been fully met.

Very truly yours,

**ANNE BENITA S. AUSTIN**  
Chief Judicial Staff Officer  
Procurement & Property Management Division

Recommending Approval

BIDS AND AWARDS COMMITTEE 1

**ATTY. DANILO B. FERNANDO**  
Chairperson

**ELSIE R. TIAUZON-FORTEZA**  
Vice-Chairperson

**ATTY. JESUS P. INOCANDO, JR.**  
Regular Member

**ATTY. CLIFFORD P. TORRALBA**  
Provisional Member

**ATTY. MA. VICTORIA P. DURAL**  
Provisional Member

**VICENTE G. CLEMENTE**  
Provisional Member

CONFORME:

Emely T. Zandueta June 16, 2023  
Signature over Printed Name of Supplier/Date

APPROVED:

**ROMAN G. DEL ROSARIO**  
Presiding Justice

Fund Cluster: 011 011 01

Funds Available: ₱ 347,800.00

**AMELITA M. LANDICHO**  
Chief Judicial Staff Officer, Accounting Division

ORS/BURS No.: 02-010101-2023-06-514

Date of the ORS/BURS: JUN 14 2023

Amount : Php 347,800.00