



COURT OF TAX APPEALS
Agham Rd., North Triangle, Diliman, Quezon City

PURCHASE ORDER

Supplier : FISHER RETAIL, INC.	P. O. No. : 2023-11-287
Address : 42 Gen. Lim St., Brgy Sta. Cruz, Quezon City	Date : November 23, 2023
Tel. No. : 0933-820-7132	Mode of Procurement :
TIN : 008-419-028-000	Small Value Procurement
PRN : 2018-255437	

Ma'am:

Please furnish this Office the following items subject to the terms and conditions contained herein:

Place of Delivery: COURT OF TAX APPEALS	Payment: within seven (7) days upon receipt of goods and demand for payment
Date of Delivery : December 6, 2023, Wednesday at 9:00 a.m.	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
pack	CHRISTMAS GROCERY PACK Technical Specifications as per RFQ No. 36-2023 ***Nothing Follows***	310	₱ 3,000.00	₱ 930,000.00
NINE HUNDRED THIRTY THOUSAND PESOS ONLY				₱ 930,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in an amount equivalent to one percent (1%) of the total contract price. The said amount shall be only released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all conditions imposed under the contract have been fully met.

Very truly yours,

ANNE BENITA S. AUSTIN
ANNE BENITA S. AUSTIN

Chief Judicial Staff Officer
Procurement & Property Management Division

To the HoPE / Duly Authorized Representative:

The undersigned members of the Bids and Awards Committee 1 respectfully recommend the approval of the subject procurement:

AB Fernando

ATTY. DANILO B. FERNANDO
Chairperson

ELsie R. Tiauzon-Forteza
ELSIE R. TIAUZON-FORTEZA
Vice-Chairperson

ATTY. Jesus P. Inocando, Jr.
ATTY. JESUS P. INOCANDO, JR.
Regular Member

Clifford P. Torralba
ATTY. CLIFFORD P. TORRALBA
Provisional Member

ATTY. Ma. Victoria P. Dural
ATTY. MA. VICTORIA P. DURAL
Provisional Member

Vicente G. Clemente
VICENTE G. CLEMENTE
Provisional Member

It is understood that upon approval by the HoPE / Duly Authorized Representative of this procurement, this Purchase Order shall serve as the contract therefor, and upon conformity by the Supplier herein, the latter agrees to the terms and conditions stated in the Request for Quotation, and to the imposition of the above-stated penalty of the one-tenth (1/10) of one percent (1%) for every day of delay.

CONFORME: <i>Emely T. Zanduetta</i> Emely T. Zanduetta/ Nov. 30, 2023 Signature over Printed Name of Supplier/Date	APPROVED: <i>Roman G. Del Rosario</i> ROMAN G. DEL ROSARIO Presiding Justice
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Fund Cluster: 011 011 01	ORS/BURS No.: 02-0110101-2023-11-110
Funds Available: ₱930,000.00	Date of the ORS/BURS: NOV 23 2023
AMELITA M. LANDICHO Chief Judicial Staff Officer, Accounting Division	Amount : <u>Php 930,000.00</u>