



COURT OF TAX APPEALS
Agham Rd., North Triangle, Diliman, Quezon City

PURCHASE ORDER

Supplier : FISHER RETAIL INC.	P. O. No. : 2024-03-041
Address : 47 Gen. Lim St., Brgy. Sta. Cruz, Quezon City	Date : March 07, 2024
Tel. No. : 0933-8207-132	Mode of Procurement :
TIN : 008-419-028-000	Small Value Procurement
PRN : 2018-255437	

Ma'am:
Please furnish this Office the following items subject to the terms and conditions contained herein:

Place of Delivery: COURT OF TAX APPEALS	Payment: within seven (7) days upon receipt of goods and demand for payment
Date of Delivery: March 08, 2024, (Friday) Snacks at 9:00 a.m. Packed Lunch at 11:00 a.m.	

UNIT	DESCRIPTION	QTY.	UNIT COST	TOTAL AMOUNT
pack	SNACKS	370	₱ 135.00	₱ 49,950.00
pack	PACKED LUNCH (Technical Specifications as per RFQ No. 03-2024) ***Nothing Follows***	150	250.00	37,500.00
EIGHTY-SEVEN THOUSAND FOUR HUNDRED FIFTY PESOS ONLY				₱ 87,450.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Moreover, the obligation for the warranty shall be covered by retention money in the amount equivalent to one percent (1%) of the total contract price. The said amount shall be only released after the lapse of the warranty period. Provided, however, that the goods are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

Very truly yours,

ANNE BENITA S. AUSTIN
Chief Judicial Staff Officer
Procurement & Property Management Division

To the HoPE / Duly Authorized Representative:

The undersigned members of the Bids and Awards Committee 1 respectfully recommend the approval of the subject procurement:

ATTY. DANILO B. FERNANDO
Chairperson

ELSIE R. TIAUZON-FORTEZA
Vice-Chairperson

ATTY. JESUS P. INOCANDO, JR.
Regular Member

ATTY. CLIFFORD P. TORRALBA
Provisional Member

ATTY. MA VICTORIA P. DURAL
Provisional Member

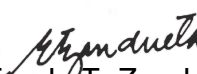
VICENTE G. CLEMENTE
Provisional Member

It is understood that upon approval by the HoPE / Duly Authorized Representative of this procurement, this Purchase Order shall serve as the contract therefor, and upon conformity by the Supplier herein, the latter agrees to the terms and conditions stated in the Request for Quotation, and to the imposition of the above-stated penalty of the one-tenth (1/10) of one percent (1%) for every day of delay.



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CONFORME:  Emely T. Zanduenta March 7, 2024 Signature over Printed Name of Supplier/Date	APPROVED:  CATHERINE T. MANAHAN Associate Justice
Fund Cluster: 011 011 01 Funds Available: ₱ 87,450.00  AMELITA M. LANDICHO Chief Judicial Staff Officer, Accounting Division MAR 07 2024	ORS/BURS No.: 02-0110101-2024-03-180 Date of the ORS/BURS: 3/7/2024 Amount : <u>Php 87,450.00</u>